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April 1989 -

URBAN/MUNICIPAL

BOARD HAPPENINGS

Board of Education for the City
of Hamilton

April 1989

Board Happenings

A quick look at the items that are up for approval at the April 18 Board meeting. Not an official record.



APRIL 14, 1989

FRENCH LANGUAGE SECTION - April 4, 1989

Chairman - Trustee Hubert Paquin

1. **Updates - Georges P. Vanier activities, including Official Opening Plans.**
2. **Transportation (buses).**
3. **Evening School Program (spring session).**
4. **Georges P. Vanier Graduation - set for June 28, 1989.**
5. **Report of Special Education Review to the Ministry.**

URBAN MUNICIPAL

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GOVERNMENT DOCUMENTS

DEVELOPMENT COMMITTEE - April 6, 1989

Chairman - Trustee Peter Kennedy

6. **Reports re Update - Reorganization**
 - (a) An update on an innovative program in Area 3 was presented. The new **Woodward Avenue School Project**, launched in September, has teachers serving as "school parents" with family groupings of students and an interesting rearrangement of class organization enabling more specialization by the teachers.
 - (b) **Human Resources Superintendency** - a 30-minute presentation outlined the recent bringing together of many units which now comprise the Board's Human Resources Department providing improved services to staff and others.
7. **Race Relations Committee** - regarding a presentation to the Glenn Watson Commission and clarification of concerns regarding **Opening Exercises**.

OPERATIONS MANAGEMENT - April 11, 1989

Chairman - Trustee Margaret Cunningham

8. **Recycling of Cans** - schools are already involved in a variety of recycling programs. The motion was supported on the understanding that staff would be involved on a voluntary basis.
9. **Recommendations of the Director** - conferences, grant applications, etc.
10. **Report on Albion School Renovations** - several community meetings have taken place with much input into the design. Estimates stand at \$1.9 million. Additional costs for air conditioning, an elevator and auditorium are being investigated.
11. **Presentation from the Community Committee for the Elizabeth Bagshaw/Albion Transfer** - the committee expressed concerns about:
 - (a) noise/pollution levels resulting from the new expressway which will pass close to Albion resulting in a need for air conditioning,

- (b) need for adequate auditorium space,
- (c) need for an elevator.

12. **Special Education Advisory Committee Report** - regarding transition plans for exceptional students in secondary schools preparing for employment, further education, community living, etc.
13. **Short-term Investments on Capital Reserve and Gratuity Funds** - interest earnings on investments are now approaching 12% as compared to 8 1/4% a year ago.
14. **Cash Flow** - revenues are now averaging \$14 million per month while expenditures are exceeding \$19 million per month.
15. **Audited Financial Statement** - for 1988 and for the Board of Education Foundation (primarily for scholarships and awards) - Adopted.
16. **School-Year Calendar for 1989-90** - Adopted.
17. **Stinson Street School Renovations and Designation as an Ontario Heritage Building** - built in 1894, this school will be upgraded at a cost of approximately \$750,000 while its historical features will be preserved.
18. **Prince of Wales** - renovations proposed in the amount of \$621,590.
19. **Portables** - fourteen new; six replacements are being ordered.
20. **Sale of Small Strip of Land in the Randall Neighborhood** - \$4,000.
21. **Botanical Gardens Private Bill** - a proposal to exempt lands at the Royal Botanical Gardens from municipal and school taxes.
22. **Feasibility Study into Central Archive** - to facilitate records management, particularly in view of needs growing out of the upcoming Freedom of Information and Protection of Privacy Act, effective January 1, 1991.
23. **Disposition of the House on the Education Centre Parking Lot** - to be sold by a property management company and proceeds placed into the Board of Education for the City of Hamilton Foundation fund supporting scholarships, awards, etc.
24. **Food Policy Report** - committee to be formed to promote good nutrition at various levels within our school system.
25. **Director's Recommendations** - grant applications and several student trips were approved.
26. **French Immersion Kindergarten Registration at A.M. Cunningham School** - 30 students are registered while only 25 can be accommodated in line with the Board's French Immersion Capping policy. To resolve this difficult situation, a lottery has been proposed to determine which 25 students will attend.
27. **Name Search Committee Regarding the Elizabeth Bagshaw/Albion Schools** - the new primary school will be named Sir Wilfred Laurier Elementary School while the existing Albion School will be named Elizabeth Bagshaw Elementary School.

PERSONNEL AND ORGANIZATION COMMITTEE - April 13, 1989

Chairman - Wes Hicks

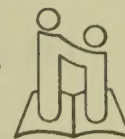
28. **Director's Recommendations** - Retirements, leaves of absence, appointments, etc.
29. **Pay Equity Update** - The Human Resources Dept. reports that the pay equity project is receiving finishing touches. Results will soon be available to individual employees, A report will come to the Board for discussion in May, including a cost breakdown.
30. **Personnel Conference (Report from Trustee)** - The Human Resources Dept. agreed to contact the the North York Board to discuss how it has integrated race equity and gender equity into recruitment, hiring and promotion practises.
31. **Director's Recommendations** - Retirements, leaves of absence, timetable changes, appointments, etc.
32. **Requirements put forth by Superintendents of Schools for the 1989-90 School Year. Request that:**
 - Allenby, Central and Ryckman's Corners receive full-time resident principals who will also be the schools' Learning Resource Teachers.
 - Thornbrae and Vincent Massey be administered by one principal and a vice-principal be assigned to assist.
 - A principal be appointed to the Bagshaw Junior School (Sir Wilfred Laurier Elementary School) and a principal be appointed to the Bagshaw Middle School to oversee construction/renovation and to facilitate the move to these new schools. The number of vice-principals at Bagshaw be reduced from two to one.
 - A second vice-principal be added to Sherwood Secondary School to replace the vice-principal presently on loan from Wentworth County.

These requests were granted by the committee.

May 1989

Board Happenings

A quick look at the items that are up for approval at the May, 18 Board meeting. Not an official record.



May 15, 1989

FRENCH LANGUAGE SECTION - MAY 2, 1989

Chairman - Trustee Hubert Paquin

1. **Update** - recent developments at Georges-P.-Vanier, including plans for the official opening on May 28, 1989.
2. **Transportation** - regarding the possibility of limited bus passes for transportation of students. Matter referred to the Board's Transportation Committee.
3. **Correspondence from Haldimand-Norfolk Roman Catholic Separate School Board re Regional Reunion.**

DEVELOPMENT COMMITTEE - MAY 4, 1989

Chairman - Trustee Bert Allan

4. **Reorganization** - A one-hour presentation by the staff of Area 2 regarding Compensatory Education. They explained how students with problems are being served by hundreds of dedicated staff in the Area 2. Presenters were Frank Kelly, Mike MacNeil, Bill Thomas, Trish Donnelly, Bob Wilson, Joan Vineberg, Gary Birch, Paul Dear, Murray Quinn, Monica Vicencio-Gonzalez, Gary Goodale, Frank Kovacs, Peggy MacNab, Lorrie Clark, Lori Acciaroli and Donna Quigley.
5. **Pilot Program in Native Languages (Mohawk Language)** - The Board has agreed to establish a pilot program. The Ministry suggests a minimum class size of 15. Intent to register has yielded, to date, 20 students in Grades 1- 5 — 8 at Hillsdale/Hillcrest and 12 at Adelaide Hoodless. Registration will be extended to May 19 and a decision on establishing the course will follow.
6. **Reorganization - Curriculum, Special and Educational Services "The Initial Planning Year"**. An overview was presented by Superintendent Peter Beveridge, Assistant Superintendents Joe Yurkiw and Gail Rappolt. Their presentation included a draft "Mission", "Vision" and draft "Three to Five Year Plan". Peter pointed out critical changes coming and new directions required. Gail outlined new areas of curriculum emphasis and system priorities by division. Joe outlined existing Special and Educational Services initiatives, including integration, decentralization, multicultural and increasing interface with community resources outside our school system.
7. **Proposal for "Showcase '90 - Partners in Technical Education** - Objectives of this major showcase are to inform the public, bond ties with the business community and encourage student participation in Technological Studies. It will feature many demonstrations/displays, taking place from May 2-5, 1990. A planning committee of 19 people is already hard at work. They are Clare McKague, Bob Moulton, Jim Davies, Marvan Sheppard, Les John, Lenise(check) Willard, Murray Kilby, Dave Winsor, Ron Orme, Glenn Miller, Don Morrow, Ron Dawson, Linda Moore, Brian Cumming, Ken Drake, Don Thorne, Jim Kerr, Anne Stewart and Keith Rielly. The Trustees enthusiastically adopted this worthy project.

OPERATIONS MANAGEMENT - MAY 9, 1989

Chairman - Trustee Margaret Cunningham

8. **Approval of Textbooks** - A lengthy list of textbooks to be used in our schools, prepared by Bill Oja of our Purchasing Department, was approved by the committee.
9. **Investment of Short-Term Funds** - Our short-term investments are now earning approximately 12 1/4% rate of return; total interest earned to date this year is \$309,100.
10. **Cash Flow** - Hamilton tax levy and Ontario grant receipts are being received according to schedule.
11. **Report of Committee to Study Transportation Implications/French Immersion Program** - A recommendation to transport French Immersion students living more than 1.6 km from their French Immersion centre was put to a vote and lost.
12. **Capital Allocation/Grants** - Through the Director's Accommodation Report process, \$39 million worth of capital needs were identified. The Board submitted to the Ministry capital projects requiring \$19 million of funding. The Ministry has granted an allocation of \$5.8 million. In fact, however, the Ministry will provide only the following amounts: \$450,000 for Prince of Wales renovations and \$620,000 for Stinson Street School renovations in 1989 and \$2,250,000 for the new Block 87 school in 1990 and 1991.
13. **Line of Credit Required** - The Board's reserves are being depleted at a time when the Board must undertake major construction projects, and possibly make a very large \$5 million payment in connection with the Dofasco assessment appeal. The committee decided to authorize the establishment of a line of credit not to exceed. During the past many years, such short-term borrowing has been done from internal reserves. The committee views this impending need for outside borrowing as most unfortunate.
14. **Legal Account for First Quarter** - \$2,501 - approved.
15. **Cash Tuition Fees** - Monthly fees for students who are residents of Ontario but live outside the city and wish to attend Hamilton schools are as follows: elementary - \$154 and secondary - \$211. Monthly fees for students who are non-residents of Ontario are as follows: elementary - \$506 and secondary - \$655.
16. **Transportation Committee** - Reconstituted.
17. **Report of French Language Section re Transportation** - A proposal for providing "limited bus passes" is being referred to the Board's Transportation Committee.
18. **Student Building Trades Trust Fund** - A fund resulting from the profits of the sale of four houses built by our students in past years has a balance of \$11,562. A decision was made to use \$1,600 for awards to students in subject areas related to construction.
19. **Holiday Calendar** - At the present time, work has begun to develop a comprehensive school-year calendar to assist with planning across the system. The holiday schedule for secondary schools and Education Centre offices will be included as follows:

Monday, September 4, 1989 Labour Day
Monday, October 9, 1989 Thanksgiving
Friday, December 22, 1989 12:00 Noon Closing
Monday, December 25, 1989 ... Christmas Day
Tuesday, December 26, 1989 .. Boxing Day
Friday, December 29, 1989 12:00 Noon Closing

Monday, January 1, 1990 New Year's Day
Friday, April 13, 1990 Good Friday
Monday, April 16, 1990 Easter Monday
Monday, May 21, 1990 Victoria Day
Monday, July 2, 1990 for Canada Day (1990 07 01)
Monday, August 6, 1990 Civic Day

20. **Request for Property Tax Relief** - The Christian Home Association of Mount Hamilton, a non-profit provider of low-cost housing for seniors and handicapped persons, is seeking tax relief through a private members' bill. This would result in a tax loss of \$5,058 to the Board. The report was received for information.
21. **The North Central Community School Association** is requesting installation of a sign at Robert Land School. The Board's share of the cost would be \$250.
22. **Report of the Special Education Advisory Committee** - Considerations included guidelines to be formulated regarding short-term disabilities of students, an invitation for the Canadian Cleft Palate Association to sit as a member of SEAC, support for the special employment project and endorsement of the Special Education Review report being submitted to the Ministry.
23. **Report re French Immersion at A. M. Cunningham** - Will be dealt with at the May 18, 1989 Board meeting.
24. **Recommendations of the Director** - Involved primarily approval of student trips.

PERSONNEL AND ORGANIZATION COMMITTEE - MAY 11, 1989

Chairman - Trustee Wes Hicks

25. **Consultant, Section 25 Programs** - Section 25 Programs are those education programs provided by the Board within 14 community facilities — St. Joseph's Hospital, Rygiel Home, Hamilton-Wentworth Detention Centre, etc. A proposal has been put forward to change the liaison teachers' role description to become Consultant, Section 25 Programs.
26. **Recommendations of the Director of Education** - Primarily appointments and retirements.
27. **Personnel Training Report** - \$134,255 has been spent to date this year.

Congratulations: Three people at the committee table were congratulated during the meeting:

Trustee **Wes Hicks** has been awarded the Ontario Colleges Athletic Associations most prestigious honour, their Shield Award. Wes, who is Director of Student Life at Mohawk College, is known not only as a superb basketball coach but as one of the province's outstanding athletic administrators.

Trustee **Judith Bishop** has received the President's Community Member Award of the Council for Exceptional Children for her tireless efforts in support of children with exceptional needs.

O.S.S.T.F. President, **Gerry Price**, who attends meetings as a representative of the Federation, was congratulated on his re-election as President of O.S.S.T.F.

June 1989

Board Happenings

A quick look at the items that are up for approval at the June, 15, 1989 Board meeting. Not an official record.



June, 14, 1989

FRENCH LANGUAGE SECTION- May 15, 1989

Chairman - Trustee Hubert Paquin

1. **Recommendations of the Director** -appointments/secondments.
2. **Translation and Adaptation of Growth and Development Document** - approved.
3. **Piece de Théâtre** - recognition of outstanding student performance by the students of Georges-P.-Vanier.

DEVELOPMENT COMMITTEE - June 1, 1989

Chairman - Trustee Bert Allen

4. **Pilot Program In Native Languages (Mohawk)** - because of insufficient registration, the pilot program will not be operated. It will be reconsidered in 1990.
5. **Race Relations Committee Report** - deemed to be an excellent report which will be presented to the Board for forwarding to the Watson Inquiry on religious education in schools, along with a verbal presentation.
6. **Short- and Long-range Planning Priorities** - a draft "System Planning Document", marking the next step in a planning process which began a year ago was considered by the Development Committee. This document promotes long-range planning at all levels and de-centralized decision-making as close as possible to our students in the classrooms. This new document sets out four major issues for delivering quality program through effective schools. They are:
 - Strategic Planning;
 - Team Building;
 - Individual Growth and Organizational Effectiveness; and
 - Effective Service.

These planning issues will be kept in sharp focus throughout our school system during the next three years.

OPERATIONS MANAGEMENT COMMITTEE - June 7, 1989

Chairman - Trustee Margaret Cunningham

7. **Recommendations of the Director** - proposal to increase the fee for the string violin program from \$75.00 to \$85.00 per year to be effective September, 1989.
8. **Short Term Investments** - earnings to date are in excess of one million dollars. An average of \$26 million is being invested at approximately 12.2% interest.

9. **Cash Flow** - all in order.
10. **Lot Levies** - proposed legislation would attach lot levies to be paid by new home purchasers in support of school construction. At the same time, existing provincial grants would be reduced from 68% to approximately 52% support for capital projects. The committee decided to protest such unfair legislation which would discriminate against new home buyers and would represent one more move of the provincial government to reduce its level of financial support for education.
11. **Pupil Accident Insurance** - a two-year pupil accident policy with a choice of three plans from which parents can select was approved. Approximately 6,000 of our students traditionally take advantage of this valuable coverage.
12. **Special Education Advisory Committee Membership** - a representative of The Canadian Cleft Lip Palate Association will be added as a member of the Board's S.E.A.C. Committee.
13. **Tenders** - the Stinson Street School Renovation Project in the amount of \$763,810.00 was approved.
14. **Asbestos** - an inventory of asbestos within school buildings is being prepared. Corrective measures are being undertaken where required.
15. **Recommendations of the Director** - primarily student trips.

PERSONNEL AND ORGANIZATION COMMITTEE - JUNE 8, 1989

Chairman - Trustee Wes Hicks

16. **Recommendations of the Director** - several appointments, retirements, etc.
17. **Hiring of Learning Resource Teachers** - as increasing numbers of special students are being served within the regular classroom setting, the role of the Learning Resource Teacher is becoming more demanding. The Committee referred this matter to the officials for a report back.
18. **Second Vice-Principal for Sherwood Secondary** - under an excellent, co-operative arrangement this year, about 200 Wentworth County students have been receiving their education at Sherwood. Next year, that number will grow to approximately 260 and provide an even healthier enrollment base for extensive program offerings. The fees being paid by the Wentworth Board for their students cover their share of costs for staffing, including a second vice-principal.
19. **Computer Co-ordinators Within Robert Land and Parkdale Community Schools** - under a Ministry of Culture and Citizenship Grant, dating back to 1985, computers and computer co-ordinators have been provided in conjunction with our two community school programs at Parkdale and Robert Land. These special computer programs have been available both to students during the day and adults in the evenings. The grants are no longer available. The Committee has recommended that this program be now continued under Board funding.
20. **Recommendations of the Director** - primarily retirements and appointments.
21. **Teacher Training** - in conjunction with Brock University's Faculty of Education, some teacher training education is going to be provided within our Westmount Secondary School next year.

October 1989

Board Happenings

A quick look at items up for approval at the October 19, 1989 Board meeting. This is not an official record.



URBAN MUNICIPAL

Oct, 17, 1989

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GOVERNMENT DOCUMENTS

FRENCH LANGUAGE SECTION - October 3, 1989

Chairman - Trustee Hubert Paquin

1. **Recommendations of the Director** - appointments including confirmation of Henri Bigras as Vice-Principal of Georges-P.-Vanier Secondary School and the extension of the appointment of Francois Benot as Consultant, French Language Curriculum, until August 31, 1990.
2. **A letter of invitation was received by the Association of Parents and Teachers of French Language** in connection with their October 27-29 Annual Meeting at the Four Seasons Hotel in Toronto.

DEVELOPMENT COMMITTEE - October 5, 1989

Chairman - Trustee Bert Allen

3. **Option Choices** - an 11-page report prepared by Assistant Superintendent of Curriculum, Gail Rappolt (527-5092, extension 303), outlines the "Composite Program Plan" now in effect. It addresses the implications of shrinking enrolments on program in secondary schools. For details, contact Gail.
4. **Middle School: Strategic Plan for the 1990's** - the plan was presented by Area 4 Superintendent of Schools, Pat Gillie (574-1666), Assistant Superintendent of Curriculum, Gail Rappolt (527-5092, extension 303), Area 4 Supervisor, Ray Irvine (574-1666), Middle School Consultant, Marg Schneider (527-5092, extension 434) and Stewart Thomson, Principal of Burkholder Drive (388-1130). They outlined how this Board has served children in the 11-15-year age group well through the decades and how intensive work of the past few years is about to launch exciting developments in ways we serve children during this most difficult transitional stage in their lives.

Note: Special attention was drawn to an upcoming international conference, involving 10,000 delegates coming to Toronto on October 26, 1989. A total of 15 workshops will be presented by our staff members and a delegation will be visiting our schools. Our Board is proud of the international reputation our staff has developed for quality work at the Middle School level.

5. **Update: Race Relations** - Values Education Consultant, Steve Barrs (527-5092, extension 437) indicated that more than 2,000 responses have come to the working paper on Race Relations and Ethnocultural Equity. All are being carefully considered and will be reflected in December recommendations to the Board.
6. **Update: Drug and Alcohol Abuse** - a report presented by Superintendent of Curriculum, Special and Educational Services, Peter Beveridge (521-2502), Physical and Health Education Co-ordinator, Bob Chapman (527-5092, extension 370) and Values Education Co-ordinator, Steve Barrs (527-5092, extension 437) generated lengthy and extremely important debate. They see the need for a concerted, total-community approach in attacking this problem. Programs in place, resources available and issues for the future were highlighted. Westdale Home & School participation as described by representative, Margaret Campbell, was applauded. A three-part motion was adopted. For details, contact Peter Beveridge.

OPERATIONS MANAGEMENT - October 10, 1989

Chairman - Trustee Margaret Cunningham

7. **Report on Costing of Asbestos Repairs** - Bob Orlando, Superintendent of Plant (527-5092, extension 240) indicated that there have been major unanticipated costs related to asbestos repair work. To date this year, they have amounted to \$1.5 million. An additional \$250,000 is needed for work to be completed within this calendar year. Anticipated work relating to five schools alone during the next five years is expected to exceed \$8 million. Strong approaches for financial support will be taken to various levels of government.
8. **Short-term Investments** - \$1.1 million interest earnings to date this year.
9. **Cash Flow** - cash receipts and expenditures are in order.
10. **Albion School Renovations** (to become the new Elizabeth Bagshaw) - projected cost is \$3.1 million (\$1.137 million will be coming from the government as a result of Ministry negotiations regarding separate school transfers, leaving a net cost of \$1.9 million).
11. **Bill 208 Amendments to Occupational Health & Safety Act** - proposed amendments would have wide-spread implications for boards of education. The amendments are directed primarily at the industrial and construction sectors. Some boards feel that the wide-spread cost implications and requirements are excessive. Our Board will be requesting the opportunity to provide input into this legislation.
12. **Accessibility Report of Special Education Advisory Committee** - Judith Bishop, Chairman of the Committee, presented a report which outlines the process of annually upgrading handicapped accessibility throughout our system. This process has earned our Board recognition for excellence in meeting the needs of the disabled.
13. **Recommendations of the Director** - involved approval of several student trips.

PERSONNEL AND ORGANIZATION COMMITTEE - October 12, 1989

Chairman - Trustee Wes Hicks

14. **Recommendations of the Director** - staffing appointment, transfers etc.
15. **Travel Allowance Schedule** - The schedule, covering 293 employees at an annual cost of \$219,000, is to be increased by 6%. The casual rate of travel allowance reimbursement is to be increased from 37 to 40 cents per mile (24.8 cents per kilometer)
16. **Trustee Remuneration** - A review of the other Ontario Boards of Educations' levels of remuneration was presented. Our Board members now receive \$11,000 per annum; \$16,500 for our Board Chairman. Remuneration varies widely among Boards. The Toronto Board's is highest at \$44,678 for Trustees and \$55,847 for their Chairman.
17. **Personnel Training Report** - This third quarterly report covers training expenses for all employees and Board members. A total of \$441,413 has been spent to date from a 1989 budget of \$796,947.
18. **Recommendations of the Director** - Several appointments, leaves and retirements were received. among them were the retirement plans of Area 1 Superintendent of Schools, Mr. James Forrester, accepted with regret, effective June 30, 1989.
19. **Four Over Five Plan** - Three requests were granted.

November 1989

Board Happenings

A quick look at items up for approval at the November 16, 1989 Board meeting. This is not an official record.



Nov, 13 1989

FRENCH LANGUAGE SECTION - October 26, 1989

Chairman - Trustee Hubert Paquin

1. **Recommendations of the Director** - included application for a co-op education grant.
2. **Vision 1989-90** - Georges P. Vanier Secondary School's strategic plan, patterned after the Board's "System Planning Document" was adopted.
3. **Anti-Drug Teacher Training** - teacher training program for the French Language Section was approved and is being forwarded to the Ministry for funding approval.
4. **Information Items** - the Ministry is going to conduct a provincial review of Grades 10 and 12 Maths; the Association of French Language Sections and Advisory Committees will hold their first annual general meeting January 27, 1990; and an Ontario French Centre for Literacy is being established in Sudbury.

DEVELOPMENT COMMITTEE - November 2, 1989

Chairman - Trustee Bert Allen

5. **Presentation of "The Courage to Remember"**, a series of 40 posters telling the story of the Holocaust from Nazism's early rise to the horrors of the "final solution" was presented to the Board by the Simon Wiesenthal Centre. Designed to alert and intrigue students, this material will, the Centre hopes, enter the curriculum stream. History co-ordinator, **Frank Cooke** (527-5092 ext. 396), will be pleased to facilitate use of these posters in our schools.
6. **Literacy Centre Update** - regarding the possibility of establishing a Literacy Centre within our Scott Park Secondary School, officials have visited existing centres of excellence in London, Wellington and IBM Canada. Further deliberations will take place with our neighbouring Boards, Mohawk College and IBM in shaping the final submission to the Ministry of Education.
7. **Co-operative Education Development** - a report was presented by **Gail Rappolt**, Assistant Superintendent of Curriculum, **Bill Brown**, Co-operative Education Consultant, **Paula Pakozdy**, Monitor for LimeRidge Mall Co-op and **Gary Krar**, Hill Park Business Teacher. Mr. Brown highlighted new Ministry guidelines. The direction for co-operative education learning will remain the responsibility of teachers. Schools will continue to work to develop partnerships with businesses to help students acquire generic work skills and to provide opportunities for transition to employment. While outlining aspects of the LimeRidge Mall Co-op Program, Paula and Gary recounted amazing success stories. Paula extended a standing invitation for Trustees and staff members to visit them at their program centre located near the cluster of restaurants within LimeRidge Mall.
8. **International Year of Literacy (1990)** - **Gail Rappolt**, **Gwen Mowbray**, Co-ordinator of English and **Diane Rawsthorne**, Co-ordinator of Primary/Junior Education, highlighted planning for the International Year of Literacy. There is a need to demonstrate what is happening in our schools. What do we mean now when we say we are teaching reading? New curriculum "Celebrating Language" in the junior division and curriculum about to be introduced to JK-Grade 3, "Growing Into Language" are of very high quality. The trustees and staff are being invited to provide input for a large-scale presentation on literacy which will be made in the spring of 1990.

9. **OPSBA Update** - Trustee **Ruth Van Horne** updated the Committee regarding the Ontario Public School Boards Association's recent Conference on the Environment. Staff, including our Outdoor Education Special Assignment Teacher, **Jack Lee**, were in attendance at this Conference. It underscored our need to teach students (everyone) to value the environment. Excellent resource materials have been compiled, including one hundred and one ways YOU can help save our environment. For details on teaching applications, contact Jack Lee at 627-1453.

OPERATIONS MANAGEMENT - November 7, 1989

Chairman - Trustee Margaret Cunningham

10. **Parkview Secondary School Renovations - \$125,000** - this school is being equipped to provide Albion students with an opportunity to continue programs began at that school which is being converted into the new Bagshaw Middle School.
11. **Asbestos Update** - daily costs of asbestos repairs continue to mount and a request for additional funding will be presented prior to this month's Board meeting.
12. **Short-Term Investments** - \$2.2 million dollars earned to date; \$2.5 million expected by the end of 1989.
13. **Cash Flow** - all in order.
14. **Tenders for Bagshaw (Conversion of former Albion into a new Middle school Bagshaw students)** - approximately \$3,538,544 will be required to complete this project in time for school opening next September.
15. **Accessing Canada Pension Funds for School Construction** - there is a possibility that pension funds could be provided to the Ontario Municipal Improvement Corporation which, in turn, could make funds available to boards of education. The funds would probably be borrowed by smaller Boards with lower credit ratings.
16. **Exciting Technology Studies Developments** - good news was contained in a report presented by **Gall Rappolt**, Assistant Superintendent of Curriculum and **Jim Kerr**, Co-ordinator of Technological Studies. Student enrollment in technological studies is up in our system. There has been a 35% increase in the number of girls taking tech courses and a total of 13 new teachers have been hired for 1989. Major shifts in teaching methodology have demanded massive efforts in teacher in-service training. Multi-purpose shops are being established and teaching is becoming very much project driven, serving students with different ability levels and interests. Technological Studies Department Heads, **Jim Lindsay**, Westdale, and **Frank Weresch**, Delta, were in attendance and congratulated for their outstanding curriculum writing in conjunction with the Ministry. Mr Kerr pointed out that ties between the school system and business are growing, and that the co-operative spirit with Mohawk College has never been higher. Phase four of a five year technological studies program was adopted at a cost of \$280,000. For details, contact Jim Kerr (527-5092, extension 318).
17. **Delta/Parkview Renovations** - Briarwood Vocational School is being closed in June of 1990. The receiving schools will be Delta and Parkview. This move has major program implications as pointed out in a presentation led by Area 2 Superintendent, **Nancy Nicholas**, **Jim Kerr** and Delta's Technological Studies Head, **Frank Weresch**, supported by several staff members from both schools. Renovations are expected to cost approximately \$1,500,000 at Delta and \$200,000 at Parkview. Much is being done to facilitate movement of students into the new technologies with instruction in integrated classes. Project-driven curriculum, as opposed to teacher-centred instruction, will be used so that the students at different levels can learn effectively. In view of the Ministry's indication that, by 1992, Grade 9 students will no longer be streamed into basic, general and advanced levels, Delta may serve as an effective model for de-streaming.
18. **Special Education Advisory Committee Reports** - dealing with membership, transportation and legislative grants were adopted.

19. **Supervised Learning for Excused Pupils Committee Report** - relates to skill training, a safety workshop for SLEP students and a research project. All adopted.
20. **Recommendation of the Director** - student trips, adopted.
21. **In Memoriam** - our school system was saddened by the death this summer of **Mr. Earl Lewis** who retired as Principal of MacNab Secondary School in June. The staff and students of MacNab have requested that the Board of Education name MacNab's new sports field "**The Earl Lewis Memorial Field**". The motion was unanimously adopted.

PERSONNEL AND ORGANIZATION COMMITTEE - November 9, 1989

Chairman - Trustee Wes Hicks

22. **Recommendations of the Director** - included several appointments, leaves and retirements.
23. **Staffing Report 1989-1990** - a ten-page statistical report prepared with the assistance of Research Services, was presented by Assistant Superintendent of Staffing, **Ron Kennedy**. Highlights of the report include the following:
 - 188 probationary teachers hired since September, 1988
 - elementary school enrollment has increased from 24,743 in 1987 to 25,476 this fall with a projection of 26,027 by September, 1990
 - secondary school enrollment now at 14,207 has remained relatively unchanged
 - no elementary school class in the system now exceeds 33 students.

For detailed statistical breakouts, contact **Owen Jackson**, Supervisor, Research Services at 527-5092, extension 391.
24. **Compensation Arrangements for Senior Officials** - the consulting firm of K. G. Brown Associates has been selected to make recommendations.
25. **Expressions of Gratitude** - 1989 Standing Committee Chairs, Trustee **Bert Allen**, **Margaret Cunningham** and **Wes Hicks** were thanked for the efficient and courteous manner in which they have conducted the affairs of their committees during the past year.

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December 1989

Board Happenings

A quick look at items considered and approved at the December Committee and Board meetings.

This is not an official record.



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GOVERNMENT DOCUMENTS

January 9, 1990

FRENCH LANGUAGE SECTION - December 19, 1989

Chairman - Trustee Marie Patenaude Barker

1. **Recommendations of the Director** - teachers were appointed to Occasional and Permanent Staff and the request of teacher to withdraw from Four Over Five was approved.
2. **School Trips** - various school trips were approved.
3. **MTC 4G (Mathéques Commerciales)** - recommended that this course be accepted as presented.
4. **Next Meeting** - that the regularly scheduled 1990 01 02 meeting be tentatively scheduled for 1990 01 04, prior to the Development Meeting.

DEVELOPMENT COMMITTEE - December 7, 1989

Chairman - Trustee Bert Allen

5. **Review Committee of Secondary Education - An Update**
Associate Director of Education, Al Stockwell, indicated that the Steering Committee is broadly based, including parents and has been meeting since October, 1988. Six committees have also done a considerable amount of work. They are a **Vision Committee** (to determine future trends in society), **Composite Secondary School Committee**, **Vocational School Committee**, **Delta Program Committee** (including study of such things as de-streaming and planning to integrate a co-educational vocational program), **OS/IS** and a **Technical Committee**. The work of these sub committees is nearly complete and they intend to report to the April 5 Development Committee of the Board.
6. **Interim Report - A Strategic Plan for French Immersion In Hamilton** - Gail Rappolt, Assistant Superintendent of Curriculum, and John Hill, Languages Co-ordinator, presented this Report. The process to be undertaken will involve a wide range of representation. Their Plan will be brought to the Board as soon as it can be accurately researched and prepared. French Immersion began in Hamilton 15 years ago with 50 students at Earl Kitchener. The program now has in excess of 1600 students and spans all grades. The retention rate of students remaining in French Immersion has grown stronger through the years. In addition, the Ministry-mandated French program requirement, apart from French Immersion, takes in grades 4 to 9. In view of the fact that our French Immersion model now includes senior kindergarten to OAC, it is a logical time to review the entire model. They will be looking at such issues as:

-emotional anti-French issues, registration conflict, accommodation, equity and access to French Immersion, parent feelings/perceptions and financial implications.

A draft plan is expected to be ready for the Development Committee in May, 1990.
7. **Review of Working Papers Towards Race Relations and Ethnocultural Equity** - Board members and guests from the community took part in a co-operative learning session in order to fully understand the Document and provide further input. This session was led by Keith Rielly, Director of Education and Steve Barrs, Values Education Consultant. This major and extremely important Working Paper marks the transition from the review stage into the development stage.

OPERATIONS MANAGEMENT COMMITTEE - December 12, 1989

Chairman - Trustee Margaret Cunningham

8. Asbestos in Our Buildings:

- (a) An Up-date - Short and long-range asbestos plans
- (b) Repair costs

Dr. Don Pinchin, one of Canada's leading experts on asbestos, addressed the Committee. He provided background information and concluded that there is **not** a significant health risk for occupants of Hamilton schools but precautions are needed for workers—those people whose occupations involve them in the daily repair and removal of asbestos from buildings. With regard to short and long-range plans for asbestos treatment, Bob Orlando, Superintendent of Plant, referred to the Plan developed in the summer with input from C.U.P.E. involving five schools at a cost of \$7.6 million. During the past three months, consultants have been completing in-depth asbestos inventories for all of our buildings. At the present time, long and short-range plans are taking shape and will be tabled by the end of January, 1990. In order to continue work until the approval of the long-range plan, the Board authorized an expenditure of an additional \$400 thousand for asbestos control work, effective January 1, 1990.

9. Formation of Ad Hoc Committees - the following were established:

A Committee to Study Future Parking Needs at the Education Centre, A.I.D.S. Policy and a Committee re: Policies for Food Consumption on School Properties.

- 10. **Short-Term Investments** - \$17,300,000 currently in the portfolio; \$23,000,000 last year. A total of \$2.5 million in earnings are expected by the year end.
- 11. **Cash Flow** - city levy and provincial grant receipts are all in order.
- 12. **Sale of Site** - a .57 acre (Spruceside/Mapleside) site is to be sold to the City for \$760,000.
- 13. **Extend Mohawk College's Lease on Brantdale Until March 31, 1991.** The future of Brantdale will be discussed during the 1990 Accommodation Committee's deliberation.
- 14. **Tenders** - addition to R.A. Riddell Elementary School. The contract is being awarded for this construction in the amount of \$1,369,628.
- 15. **Bill 64** - a presentation was made on November 21, 1989 by Mary Caye Clarke, Chairman of the Board; Keith Rielly, Director of Education and Paul Shewfelt, Superintendent of Finance to the Ontario Government's Social Standing Committee on Social Development. They were supported by Trustees Geoff Korz and John Johnston. If this Bill is passed into legislation, it will bring about a sharing of local commercial and industrial taxes between our Board and the Hamilton-Wentworth Separate School Board in the ratio of the public to separate school supporters. This will result in a net tax revenue loss of \$396,000 each year until 1995.
- 16. **Capital Expenditure Multi-Year Forecast:** This summarizes the estimated long-term Capital needs of our school system for 1991-1995. In addition, it includes asbestos repair/removal, dust collection systems, roof replacement, major renovations, boiler replacement, the possible conversion of Caledon into a co-educational facility and renovation of Crestwood into a Middle school. This five-year capital-expenditure estimate requests \$27,773,000 in Ministry support for building projects. The Board also gave authorization to proceed with the purchase of 25 portables for 1990.
- 17. **Budget Deficit Expected this Year** - for the first time in the Board's history, a budget deficit in the amount of \$3.6 million is expected. Approximately \$2 million unbudgeted expenditures related to asbestos in 1989 will form part of the deficit.
- 18. **Report of Special Education Advisory Committee** - a report on the Child Care Policy Draft and Middle School Update were presented by Special Education Advisory Committee Chairman, Judith Bishop.

19. **Recommendations for the Director** - several student trips approved.

PERSONNEL AND ORGANIZATION COMMITTEE - December 14, 1989

Chairman - Trustee Van Horne

20. **Recommendations of the Director** - several appointments and a few resignations. (The remainder of the meeting was adjourned to December 19, due to a lack of quorum.)

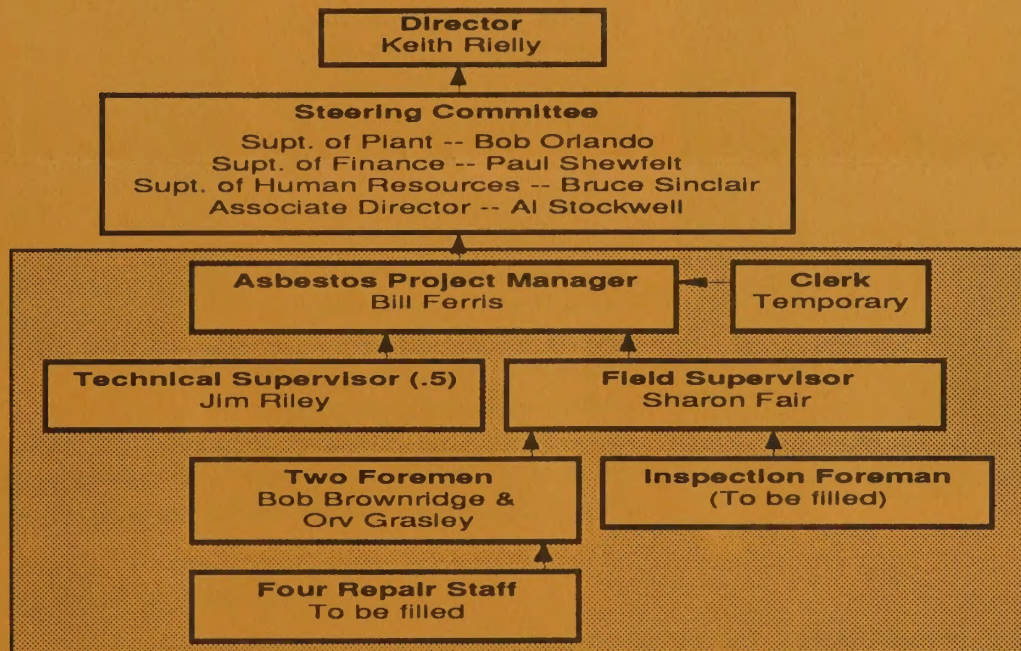
PERSONNEL AND ORGANIZATION COMMITTEE - December 19, 1989

Chairman - Trustee Wes Hicks

21. **Asbestos Response Team** - approved was a plan to establish a team for an eighteen month period which will:
- provide effective overall management of asbestos repair and removal
 - improve response time whenever and wherever asbestos-related concerns arise
 - co-ordinate the work of our consultants, contractors and employees involved in asbestos repair and removal
 - relieve the Plant Department of this onerous responsibility which has been causing delays in other important Plant projects

A report will be brought to the Board in June 1990, December 1990 and June 1991.

ASBESTOS RESPONSE TEAM



22. **Report of the Special Education Advisory Committee** - The committee suggests that the time frame for assessment is inappropriate and that additional psychological services are needed to reduce the waiting list.
23. **Report of the Affirmative Action Committee** - Statistics and tables were presented comparing the Hamilton Public System's standing to other boards with respect to the employment of women and minorities. The Board will continue to pursue and develop employment equity programs and activities to achieve Ministry of Education figures by the year 2000. The Board also commits itself to hiring and promoting more persons from minority groups.

December 1989

Board Happenings

Inaugural Meeting of
the New 1990 Board of
Education.

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GOVERNMENT DOCUMENTS

January 19, 1990



Mary Caye Clarke Re-Elected as Chairman of the Board; Marie Patenaude Barker as Chairman of French Language Section

Mary Caye Clarke (left) was re-elected as Chairman of the Board for 1990 when inaugural ceremonies took place in the Education Centre on Monday, December 4, 1989. (See her Inaugural Address attached.)

Marie Patenaude Barker (right) was elected as Chairman of the French Language Section. (Inaugural Address also attached.)

Ward 5 Trustee, **Canon Joseph Rogers**, is the new Vice Chairman of the Board while Trustee **Bert Allen** (Ward 3) has been re-elected as Chairman of the Board's Development Committee;

Trustee **Margaret Cunningham** (Ward 5) has been re-elected Chairman of Operations Management; and Trustee **Wes Hicks** (Ward 8) has been re-elected as Chairman of the Personnel and Organization Committee.

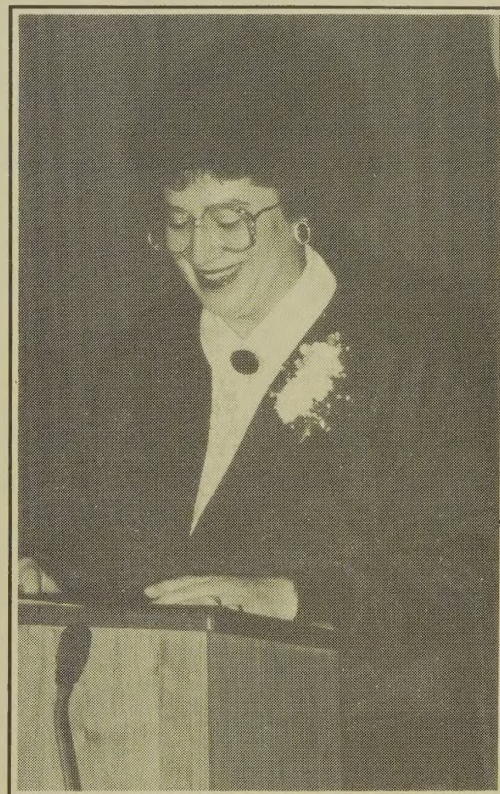
The invocation was delivered by Rabbi Baskin.

Following the Inaugural Addresses, **Christine Kish**, a Westmount Secondary School student, presented Mrs. Clarke with a gavel.

Greetings and best wishes came from the Chairman of our neighbouring school boards, and from the City and Region. Father Kennedy, Chairman of the Hamilton-Wentworth R.C.S.S. Board, expressed gratitude for co-operative efforts involving our school system in bridging the gap between education and employment through the Industry-Education Council, the co-ordinated co-operative education plan throughout the Region, and being able to work with our Board as a partner in the Family Violence project etc.

The Wentworth County Board Chairman, Bruce Wallace, who is Principal of our W.H. Ballard Elementary School, congratulated our new Chair persons. He named funding and accommodation as two matters of concern which our Boards share.

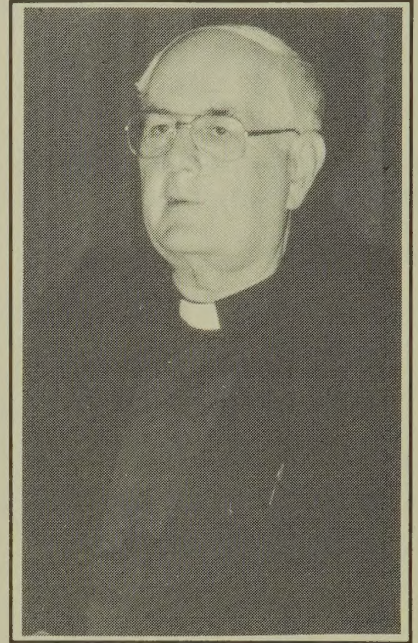
Speaking on behalf of the City and Region, Councillor Dominic Agostino pointed to sharing dwindling resources. Changes are great and the needs are greater, he pointed out while more and more is being taken from the local tax base.





Wentworth County Board Chairman, Bruce Wallace, who is Principal of our W.H. Ballard Elementary School, congratulated our new Chair persons.

Delightful entertainment was provided by the **Hamilton Board of Education City-Wide Childrens' Choir**, conducted by **Linda Bosela**, who is a teacher at Rosedale. Formed in January, 1987, the Choir consists of students from grades 4-7 and Special Education. They meet once a week after school for rehearsals. **Paul Grimwood**, organist at Central Presbyterian, accompanied the Choir on piano. **Norma Ashcroft**, Music teacher at Lawfield and **Pamela Stansfield**, at Prince of Wales, also work with the Choir.



Following the Ceremonies, everyone was invited to an informal reception in the Cafeteria.

Father Kennedy, Chairman of the Hamilton-Wentworth R.C.S.S. Board, expressed gratitude for co-operative efforts involving our school systems.



Hamilton Board of Education City-Wide Childrens' Choir, conducted by Linda Bosela.

CHAIRMAN'S INAUGURAL ADDRESS

DECEMBER, 1989

Honoured guests, Ladies and Gentlemen, Fellow trustees:

I must - first and foremost - thank my "peers" - the trustees who serve on the Hamilton Board of Education. You have shown confidence in me by supporting me as Chairman for a second term!! This honour carries a responsibility which I do not take lightly! I take comfort in the knowledge that the strong support you have shown in the past year will continue into 1990.

Introduction of the 1990 Board of Trustees:

Vice Chairman - Canon J. Rogers

Standing Committees: Development - Mr. Bert Allen

Operations Management - Ms. Marg Cunningham

Personnel & Operations - Mr. Wes Hicks

French Language Section Chair - Mrs. Marie Patenaude Barker

Expression of thanks to Trustee Mulholland in his role as Vice-Chairman of the 1989 Board.

We are under seige! There is turmoil within education as the Provincial government cuts back on financial support with the Left Hand and plugs in costly new initiatives with the Right Hand (Pay Equity - OHIP cost, pooling of Industrial and Commercial assessment, etc.) With Provincial grant support dropping, the financial burden on property tax increases. In my opinion we must be pro-active in dealing with these issues. We must demand a consultative process by the Provincial government!! To that end I shall continue with initiatives which:

- inform our public
- educate our local MPP's - they must recognize the impact of legislation upon the taxpayer within this City.
- take our concerns directly to committee at Queen's Park

It would be "great" to think that we will be successful in our dialogue with Queen's Park - a "win/win" situation is always worth going after!! [Indeed I know that my wardmate Trustee Hicks would approve of such a "game plan".] Realistically we must recognize that the best we can do is be certain that the most accurate information possible is given to the decision making body - Indeed we have a responsibility to the people we serve to do that!!

The economic and social changes of the 90's will place great demands on our educational system. Society depends on us to adjust to these changes in order to prepare young people for a successful future. While change will continue to escalate, there is one constant which I hope we never lose sight of - we must continue to nurture a strong value system within our young people!!

Responsibility, honesty, integrity - these form the cornerstone of a healthy society and these values are shared by all within our multicultural community!

I applaud our staff!! They recognize this and from community schools send the message out loud and clear -

- The Hamilton Public School system teaches values
- Yes - we are developing good citizens for this fine community.

I applaud our Board!! We have taken a pro active position in developing a Race Relations and Ethnocultural Equity Policy! We recognize our responsibilities as an employer and major centre of socialization within the Hamilton community. We are dedicated to education that promotes positive race relations and multiculturalism.

Difficult times -- change, etc. make informed decision making vital! The school superintendents within their areas are always available to dialogue with trustees and community. Indeed we have an excellent professional working relationship with our staff. On behalf of the Board I wish to thank our director Mr. Keith Rielly and his staff for the leadership they give. The hours are often long -- it is appreciated.

While I look forward to the 1990 Board year I believe the road will be a bumpy one -- many pot holes along the way. This is a helpless feeling for me - one trustee! I am confident from past experience that the many and varied strengths around this table will ensure that we navigate the obstacles successfully.

I'm fortunate to have family in attendance this evening - my husband Don, daughter Judy and husband Hal, and daughter Sandra. Unfortunately Brian has responsibilities at Mohawk College this evening and is not able to be with us. Again my thanks to them for continued support. Trustees' "work hours" are erratic - to say the least - and the Chairman's hours of responsibility do mushroom!! Please take a moment to meet them during the reception this evening.

In closing I wish to express my pride in my association with the Hamilton Board of Education - elected trustees and staff. If I may quote from an address given by our Director Mr. Keith Rielly in an address to staff and trustees in September, 1988 - "We need to work together, plan together, trust one another and derive mutual support" still a most appropriate message as we move into the 1990 Board year.

Thank you,
Mary Caye Clarke

INAUGURAL ADDRESS
CHAIR, FRENCH LANGUAGE SECTION
DECEMBER, 1989

Honoured guests, ladies and gentlemen:

It is with great honour and pride that I stand before you today as chair of the French Language Section.

For some, Bill 75 was easy to accept. For others, it was a little harder to accept. Nonetheless, the transition at this particular Board from a F.L.A.C. to a F.L.E.C. to a F.L.S. was made in a smooth way. As most of you already know, John, Hubert and I originate as members of F.L.A.C. The three of us were "also" elected together to the F.L.E.C., and then to F.L.S. During these all-important steps, one man in particular led us. He has been president of F.L.A.C., F.L.E.C. and F.L.S. He has devoted much of his time and he has given great leadership. Of course, you all know that I am speaking of Mr. Hubert Paquin.

Together, the French Language Section has learned to work as a team with our "super" superintendent, Mr. Rosaire Lavoie.

Nous devrions être fiers de notre École secondaire Georges-P.-Vanier. Le progrès de cette école est quelque chose d'inoubliable; d'un petit nombre d'élèves de Scott Park à une école polyvalente comptant plus de 400 élèves. A notre dernière réunion de la Section de langue française, nous avons discuté du rapport concernant "La vision" de l'École secondaire Georges-P.-Vanier. Dorénavant, la Section de langue française tiendra compte du rapport afin de prendre de meilleures décisions. Je crois fortement qu'il faut maintenir les liens de communication entre conseillers(ères) scolaires, surintendant(e)s, l'école et la communauté.

as the new Elizabeth Bagshaw Elementary School. A total of \$1,145,000 will be applied to this project in the form of Provincial grants. The shortfall will have to be financed with a debenture in the amount of \$2,394,000.

7. **1990 Reserve for Dofasco Tax Assessment Appeal** - The Ontario Municipal Board in 1987 ruled to lower Dofasco's Property Tax Assessment by 10% for the years 1983-1986. If an appeal is unsuccessful, the resulting tax loss could amount to more than \$2 million. It is now expected a final decision will not come until the fall of 1990. The Board has established a reserve to cover this. It had a balance of \$1,690,000 by the end of 1989. A further \$571,000 is being placed into this reserve for 1990.
8. **Ministry Draft Policy Proposals for 1990** - The Ministry of Education has provided a number of funding options for 1990 with respect to transportation, remoteness allowance and average daily enrollment. They were explained by Greg Rutledge, Controller and received by the Committee for information.
9. **Statement to Legislature on "Increased Funding"** - Paul Shewfelt, Superintendent of Finance, brought to the Committee's attention to a statement presented to the Legislature on November 29, 1989, by Sean Conway, Minister of Education. The statement indicates that there will be increased financial support for computers in education, full-day Junior and Senior Kindergarten and reducing class sizes in Grade 1 and 2 by September, 1990 etc. Mr. Shewfelt pointed out that in the grant funding formula, what appears to be an increase coming may not prove to be the case. Last year, for instance, despite an announced 8.7% global increase, grant funding support for our Board actually dropped from 32.1% in 1988 to 29%.
10. **Revised Phase Four Technological Studies Plan** - As pointed out last month, our school system has done outstanding work in technological studies program development. Phase Four has been scheduled to involve a 1990 expenditure of \$280,000. The Minister of Education is interested in funding prototype sites for renewal of technological education. The Ministry is impressed by Hamilton leadership and has given encouragement to apply for related grants. If successful, our school system could be the recipient of \$755,000 in technological grants within the next month or so.
11. **Funding for Home Schooling** - Home instruction is often provided for students who are unable to attend school due to illness or accidents. Our itinerant teachers take school to them. Another concept, **Home Schooling**, refers to the practice of parents electing to teach their children at home. In these cases, a considerable amount of staff time is being devoted to monitoring, setting up course materials, supervision etc. The Middlesex County Board of Education is petitioning the Ministry for grant support. Our Board is supporting the Middlesex petition and, in addition, will inform our M.P.P.'s about this situation.
12. **1990-1991 Construction** - Architects have been selected for the following high priority capital projects:
 - the firm of Anthony Butler for a **new school** on Block 87 and for **renovations** to Peace Memorial Elementary School
 - Moeller and Hassell for a **new school** on Block 72, an **addition** to James MacDonald Elementary School and **renovations** to Delta Secondary School
 - Haverty and Rankin for an **addition** to A.M. Cunningham Elementary School and **renovations** to Adelaide Hoodless Elementary School
 - Svedas Koyanagi for an **addition** to Centennial Elementary School and **renovations** to G.L. Armstrong Elementary School
13. **Recommendations of the Director** - A Grade 10 introductory computer course is being introduced at all levels, including adults-only classes.

Several general recommendations in connection with student trips were also approved.

PERSONNEL AND ORGANIZATION COMMITTEE - January 11, 1990

Chairman - Trustee Wes Hicks

14. **List of 12.6 Personnel Priorities Presented** - The list had been reduced from approximately 40 new positions originally proposed. At the conclusion of several hours of debate, the following actions were recommended by this Committee:

CURRICULUM:

- Media Technician (.5) - referred to budget review committee

SPECIAL AND EDUCATIONAL SERVICES:

- Educational Assistant (S.A.L.E.P) - approval

FINANCE DEPARTMENT:

- Payroll Clerk - approval
- Warehouse Supervisor - approval

HUMAN RESOURCES DEPARTMENT:

- Benefits and Sick Leave Clerk (.6) - referred to budget review committee
- Secretary to Superintendent of Human Resources (.5) - referred to budget review committee

INFORMATION MANAGEMENT SERVICES:

- Freedom of Information Co-ordinator (Term-Assignment) - referred to budget review committee
- Duplicator Operator-Printing Department - referred to budget review committee
- Printing Department Head - referred to budget review committee

PLANT DEPARTMENT:

- Project Manager - approval

SUPERINTENDENT OF SCHOOLS:

- Secondary School Administrative Assistant - to budget review committee

- 15. Review of Staff Travel Allowances** - A review of present staff travel allowances is underway—method of payment, rates, control measures etc. A final report will be presented by June, 1990 so that any recommended adjustments can take place for September, 1990.
- 16. Teacher Hiring Practices** - Marguerite Kula, Vice-Principal of Viscount Montgomery Elementary School, recently took on a two-month special assignment regarding teacher hiring practices. Marguerite pointed out that until recently, recruitment and hiring practices were very simple with very few regulations in place. We are now in a highly competitive situation. De-centralization also has a strong bearing on all aspects of the teacher hiring process. Principals have a much larger role. Marguerite's report, including 14 recommendations, was enthusiastically received by the Committee.
- 17. Trustee Remuneration** - A small working group consisting of three Trustees and appropriate staff will review and make recommendations regarding Trustee Honoraria, travel allowances, personnel training, group benefit plan and Trustee services.
- 18. Recommendations of the Director** - Several appointments, resignations, leaves and retirements were received.

February 1990

Board Happenings

A quick look at items
up for approval at the
February 15, 1990
Board meeting.

This is not an official record.



Feb. 13, 1990

FRENCH LANGUAGE SECTION - January 30, 1990

Chairman - Marie Patenaude Barker

1. **Update Meeting at Ministry of Education Concerning New Initiatives in Education** - Trustee **Patenaude Barker** attended this Ministry Meeting and reported on initiatives outlined in a document, "Plan D'Action 1989-1994". Please call her at 545-1844 for details.
2. **Recommendations of the Director** - It was decided that the Grade 10 Introductory Computer course at Georges-P.-Vanier would be continued.
3. **Letter from Association française des Conseils scolaires de l'Ontario (A.F.C.S.O.) Regarding transportation grants for students** - Concerns were expressed regarding proposed changes to transportation grants which would adversely affect Vanier as a French Language regional school.
4. **New course** - A presentation on a new course of study for Français-Intermediate/Senior Division was made by **Denyse Beauchemin**, a French Language Consultant, serving both our school system and the Ministry. This new course is designed to be tailored to meet provincial and regional needs, embodies a communicative approach representing a major change in the teaching/learning process.
5. **Presentation of "The First Aid Finder" Workshops at Vanier** - An excellent first aid finder document has been prepared for our school system under the direction of **Peter Beveridge**, Superintendent of Curriculum and Special Services; **Dr. Fran Scott**, acting Medical Officer of Health and our Health Liason Committee members: **Ken Wallace**, **Gord Perrault** and **Bill Horvath**. The co-ordinator of the project has been **Helene Arthur**. Cover design is by **Peter Kurelek**, Information Assistant. A French edition has been made possible through the efforts of **François Benoit**, French as a First Language Consultant. Two outstanding Saturday-morning workshops dealing with first aid and emergency procedures in case of accidents were conducted recently at Vanier. Nearly all administrative, teaching, clerical and caretaking staff of the school participated.

DEVELOPMENT COMMITTEE - February 1, 1990

Chairman - Bert Allen

6. **Progress Report - Westmount 1990** - During the past few years, an innovative program which has attracted Ministry of Education support has been taking shape at our Westmount Secondary School. From time to time, the Board members have been given progress reports. This report was made by **Don Rothwell**, Superintendent; **Andrea Robertson**,

Principal; **Beth Jazvac**, Vice-Principal and two representatives of the twenty-seven-member student committee, **Deepa Dighe** and **Christina Duggan**. The presentation focused primarily on two things: a Weekly Work Commitment Sheet and a Product Manual. The weekly work sheet will serve as a means of tracking attendance, indicating endeavors undertaken by students and recording accomplishments. Students will affix their signatures to this weekly student planner, indicating their commitments and accomplishments. A product manual has now been completed. It clarifies, for the students, expectations for a variety of products that might be produced for any subject at Westmount. This will provide consistency in expectations. Excellent debate centred around this entire concept. The two students were applauded for their explanation of this exciting new method of delivering secondary school education.

7. **Race Relations Policy: A Review "Towards Race Relations Ethnocultural Equity, a Working Paper, April, 1989"** - The working paper presented to the Board last month was adopted with the exception of one item dealing with a "Contract Compliance Program" which was referred to a future meeting. This recommendation proposes that the Board of Education adopt a contract compliance program with suppliers or outside contractors which insures that the intent of the Race Relations and Ethnocultural Equity Policy is practised by them. The officials indicated that a report on this matter will be presented in the near future.
8. **French Language Regional School Board** - Exploratory work is under way to look at possibilities of having a French Language Regional School Board to serve Southwestern Ontario. Since 1974, our Georges-P.-Vanier has been offering services to the following purchasing boards: Halton Separate School Board, Halton Board, Hamilton-Wentworth Roman Catholic School Board, Wentworth County Board, Waterloo Separate School Board, Wellington Separate School Board, Haldimand-Norfolk Separate School Board and Brant County Separate School Board. They could become involved in such a confederation/new board of education. A draft proposal is going to be prepared for further study this spring with the intention of submitting it to the Minister of Education by June, 1990. This would amount to an independent Board, quite apart from the public or the separate school boards in this region.
9. **O.P.S.B.A. Update** - A regional meeting of the Ontario Public School Boards' Association is being held in Hamilton this month. It will be dealing with such things as the need for more Provincial and Federal funding for education, incentive funding for equipment etc. With regard to the Hamilton Board of Education's 1990 budget, concerns were expressed. For the first time in the Board's history, there will be a very significant deficit. Board members saw a need to develop a communications plan which will explain to the community what they are getting for their education tax dollars.

OPERATIONS MANAGEMENT COMMITTEE - February 6, 1990

Chairman - Trustee Margaret Cunningham

******Special Guests Welcomed To The Meeting - Keith Rielly, Director of Education,** introduced a large group of staff in attendance, representing nearly all employee groups in our system. They are taking the Leadership Course #11 through our Staff Development Department and were in attendance to observe decision making at the Board table.****

10. **Response from Hamilton Board of Education Officials to the Brief "Asbestos in the Schools of Hamilton" presented in December by Local 1005 of United Steelworkers of America** - The response was presented by **Al Stockwell**, Associate Director of Education, assisted by **Bill Ferris**, our Asbestos Response Team Manager. The paper responds to several issues raised in the 1005 brief. (If you would like to have a copy, please call Bill Ferris at 527-5092, extension 314.)
11. **Asbestos in Schools - Update - Bob Orlando**, Superintendent of Plant and **Bill Ferris** outlined details on recent progress:
 - the detailed asbestos inventory process is now 75% complete.
 - no additional major asbestos problems have been identified
 - the Asbestos Response Team is in place and operating effectively
 - a worker representative, selected by six employee groups, is in place to inspect asbestos work as it is carried out in our buildings
12. **Drug Education In-Service Update - Peter Beveridge**, Superintendent of Curriculum and Special and Educational Services and **Brian Scholfield**, Co-ordinator of Adjustment Services, outlined a preventative anti-drug initiative now taking shape. Our Board is joining forces with the Wentworth County Board and Hamilton-Wentworth Roman Catholic Separate School Board in this approach which will have a co-ordinator to serve all three boards. In this total-community concept, several agencies including the Addiction Research Foundation, will assist in developing teacher in-service and support. It will result in having drug education in the classroom as an integral part of a healthy, living curriculum. Mr. Beveridge was pleased to inform the members that the Minister of Education has granted \$46,745 in support of the first year of implementation.
13. **Sale of Board site (Spruceside/Mapleside)** - The City of Hamilton in December indicated an interest in buying this .57 acre parcel of land for use as a park. Due to fiscal considerations, the City has now indicated that it is not prepared to proceed with the purchase at this time. Our Operations Management Committee is hopeful that this site will be preserved as park land into the future. It granted an extension to May 23, 1990 for the City to arrive at its decision.
14. **Membership Fees** - Fees for the Canadian Education Association, Ontario Educational Research Council, Ontario Public School Boards' Association and the Association française des Conseils scolaires de l'Ontario were approved.
15. **Capital Projects** - Nine projects including renovations and the building of new schools in the amount of 17,624,000 were approved. Nearly \$10,000,000 will be funded by debenture at an interest charge of approximately 10.5%. It was indicated that ours is rapidly becoming a have-not Board.
16. **Special Education Advisory Committee Report** - The S.E.A.C. Report focusing primarily upon the inclusion of accessibility features whenever schools are renovated or repaired was adopted.
17. **Recommendations of the Director** - Several student trips were approved.

PERSONNEL AND ORGANIZATION COMMITTEE - February 8, 1990

Chairman - Trustee Wes Hicks

18. **Report of the Work Team Re: Selection of Supervisory Officers** - The Report was presented by **Mary Caye Clarke**, Board Chairman. She indicated that a "working group" of three trustees and three officials have held several meetings since October. It was pointed out that there are going to be "very big shoes" to fill in the near future as a result of a number of retirements this spring. There was strong feeling that the selection procedure for appointing Supervisory Officers must incorporate several characteristics, including the following:

- a process which is fair and also seen to be fair by the system:
- places emphasis on the importance of team building
- attempts to eliminate the perception of personal influence in the selection process

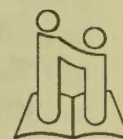
At the conclusion of the debate which set forth several good ideas, the report was referred back to the committee for further refinement.

19. **Recommendations of the Director** - Several items regarding leaves and retirements were accepted, including that of **Peter S. Beveridge**, Superintendent of Curriculum and Special and Educational Services effective June 30, 1990.
20. **Personnel Training Annual Report** - During 1989, a total of \$681,574 was spent on personnel training throughout our school system.

March 1990 B53

Board Happenings

A quick look at items
up for approval at the
March 22, 1990
Board meeting.



This is not an official record.

Mar. 21, 1990

DEVELOPMENT COMMITTEE - March 1, 1990

Chairman - Bert Allen

1. **Overview of Junior and Senior Kindergarten Programs** - The meeting opened with three very enlightening presentations. The presenters were introduced by **Gail Rappolt**, Assistant Superintendent of Curriculum and **Diane Rawsthorn**, Co-ordinator of Primary/Junior Education. **Doug Baker**, Primary Consultant, Area 1, talked about Kindergarten and showed the Board's video, "What Will I Do In Kindergarten?". **Joan Browning**, Junior Kindergarten & Early Identification Consultant, showed a variety of curriculum support materials which are unique to Hamilton and the envy of many other Boards. They included our handbook, "Beginnings", for Kindergarten teachers and the companion handbook for parents. Joan pointed out how "Kindermucking", a hands-on activity-based program developed through Kit Services, is bringing science learning to Kindergarten. **Eleanor Duncan**, Primary Consultant (Writing to Read), used student materials to show how childrens' ability to write progresses from scribbling to writing. The scribbling stage in learning to write parallels the babbling stage in learning to talk. Everyone was fascinated by her insightful presentation.
2. **Tri-Board Adult Learner Survey, 1989** - **Peter Beveridge**, Superintendent of Curriculum and Special and Educational Services, introduced this survey which is part of a major review in Adult Education. It has involved more than 2,000 adult students within the Hamilton-Wentworth Region, indicating needs and hopes of our adult publics. **Bob Leedale**, Principal of Adult and Continuing Education, pointed to major highlights of the report. He indicated that adults want access to everything we offer in secondary schools—counselling services, extended hours etc. He pointed out that our mandate is to provide life-long learning as we move away from age discrimination.
3. **Motion Re: Environmental Concerns** - Trustee **Bishop** introduced a motion which initiated a lively discussion. She suggested that as educators, we must model for students a wide range of environmentally sound practices in such areas as recycling, waste disposal, grounds care, curriculum etc. What we teach in school must coincide with what we practice. A working group of Trustees and staff will set forth clear thrusts and specific recommendations to be considered at the May, 1990, Development Committee Meeting.

OPERATIONS MANAGEMENT COMMITTEE - March 6, 1990

Chairman - Trustee Margaret Cunningham

4. **Holbrook/Sir Allan MacNab** - Twelve years ago an elementary school satellite to Holbrook was established within the Sir Allan MacNab building. This was done in the interest of safety for

students who would otherwise have to cross Mohawk Road. Through the years, everyone has been pleased with the arrangement—both parents and secondary school students. Because Sir Allan MacNab is now reaching its capacity, it has been recommended that the elementary students be bussed to Mountview, effective September, 1991. The parent group indicated that their first choice would be to have a new school built within their own community (Block 62). While accepting the present compromise of moving to Mountview, they would not like to see their request for a new school die.

5. **Asbestos Update - Bob Orlando**, Superintendent of Plant, indicated that the detailed asbestos inventory process is now 80% complete in terms of field work. In 1990, approximately \$300,000 has been spent in connection with asbestos work. Complications involving asbestos at Albion has brought that project temporarily to a halt.

Despite numerous asbestos funding requests, the Ministry has indicated there will be no retroactive financial support for asbestos expenses incurred last year. There is also no promise for the future apart from giving consideration to asbestos projects as a part of capital requests. In other words, no additional dollars are likely to come to the Hamilton school system in support of asbestos work.

6. **Line of Credit** - A line of credit is being established to authorize the Chairman of the Board and the Superintendent of Finance and Treasurer to establish a line of credit not to exceed \$15 million dollars. It was pointed out that we have an expanding school system with many increasing costs and imposed demands—Pay Equity, asbestos work, new school space needed due to rapid expansion of the south Mountain, fewer funds from the Ministry of Education, increasing demands as a result of aging schools, reduced pupil/teacher ratios in the Primary/Junior levels in line with Ministry requests etc. This motion was accepted with some reluctance as the Trustees see this school system going from a “have” to a “have not” Board.
7. **Kinderpacks** - In connection with the Ministry's urging Boards to provide full-day Kindergarten, a new concept of pre-fabricated clusters of buildings for Kindergarten purposes has been developed and special grants may be available. There will be further investigation into this concept.
8. **Lot Levies (Bill 20)** - Under this Bill, school Boards may establish an education development charge to finance the local share of costs of new schools required because of growth. This could add in excess of \$5,000 to the cost of a new home. Several members felt that this is bad legislation, again, shifting the cost of education onto the backs of municipalities as provincial support is reduced. The officials were authorized to develop recommendations for the implementation of this Development Charges Act in co-operation with officials of the Wentworth County Board of Education and the Hamilton Roman Catholic Separate School Board.
9. **Budget Schedule** - The Board's Budget Review Committee will meet first on March 20, 1990 and at least five more times. The concluding meeting has been tentatively set for April 19, 1990.
10. **Sale of Land** - A .19 acre strip of land in the Eleanor neighbourhood will be sold for road purposes to the developer of Bar-Brock Estates.
11. **Impact of Goods and Services Tax** - At this time, no detailed information is available on the

impact of the Goods and Services Tax to take effect January 1, 1991. There could be an added staffing requirement in order to provide volumes of detailed accounting information. Gary Hardman, Purchasing Manager, indicated that it appears some recreational and cultural courses including our Heritage Language courses, will not be exempted from this new tax. The sale of new books and supplies from book stores would not be exempt. Short-term rentals of schools for meetings may not be exempted. The Board may have to pay GST on bus tickets and bus passes purchased for student transportation. School cafeteria operations may be taxed. There is no doubt, he indicated, that the GST will complicate school Board operations.

12. **A.M. Cunningham Addition** - Authorization was given to the Superintendent of Plant to have the architect proceed with working drawings on this four-room addition.
13. **Centennial Addition** - Authorization was also given for the Superintendent of Plant to have the architect proceed with working drawings on the 16,800 square foot addition which will cost approximately \$1.7 million. It will include seven new classrooms and a gymnasium.
14. **Special Education Advisory Committee Report** - Trustee Judith Bishop, pointed out that the Psychological Services Department is also heavily involved in the DART process now. We have only one psychologist for every 15 schools and long waiting lists. A recommendation, "That the Special Education Advisory Committee strongly supports the role of Psychological Services and that in time of financial restraint there be no cutback in services", was adopted.
15. **Committee on Food Policies** - A committee was established last spring to draw up proposed policies for the consumption of food on school properties, including such things as taking into account the eating habits of ethnic minorities. The committee reviewed pertinent literature and identified ways nutrition is being taught across the curriculum. They examined lunchroom programs, morning nourishment programs and milk programs in elementary schools. Food policies in child care facilities, food services in vocational schools and cafeteria services in composite schools were also examined. Although the work is not yet complete, a policy has been developed which will encompass:
 - changing attitudes toward nutritious food,
 - encouragement of good nutritional decisions,
 - active promotion of foods with good nutritional value.
16. **Recommendations of the Director** - Several student trips were approved.
17. **Board Archives** - A draft archive policy statement is ready for input from staff and Board members. It was pointed out that our history is very important and our archival collection will be of great value.

FRENCH LANGUAGE SECTION - March 7, 1990

Chairman - Trustee Marie Patenaude Barker

18. **Recording of Minutes** - To facilitate the process and ensure accuracy, an electronic recording of meetings will be made. The signed minute book will become the official record and the tape will not be kept beyond one year.

19. **Recommendations of the Director** - Several student trips were approved.

20. **Correspondence** -

A.F.C.S.O. (the Association française des conseils scolaires de l'Ontario) - All school boards were asked not to react to proposed amendments to Bill 75 before A.F.S.C.O. has had an opportunity to express its reactions.

Impact of Wentworth/Perth Discussion on Pay Equity - There appears to be no impact on this Board due to decisions already taken.

Teacher Education Program - The University of Ottawa hopes to offer a Teacher Education Program in French in this area, beginning for the 1990-1991 school year.

21. **A.E.F.O. Negotiations** - Trustee, **Hubert Paquin** will be the nominated representative of the French Language Section on the committee for negotiations with the A.E.F.O.

22. **Outstanding Courses - François Benoit**, Curriculum Consultant, made a presentation on two Math courses, MTT4G and MCA OA recently developed by teachers, **Rosaire Provencher** and **Noël Lauzon** at Georges-P.-Vanier. The Centre franco-ontarien de ressources pédagogiques is seeking permission to reproduce and sell the MCA OA course across the Province.

PERSONNEL AND ORGANIZATION COMMITTEE - March 8, 1990

Chairman - Trustee Wes Hicks

23. **Adult Learning Centre (Phase I)** - **Peter Beveridge**, Superintendent of Curriculum and Special and Educational Services and **Bob Leedale**, Principal of Adult and Continuing Education, presented a report with creative and far reaching implications. The phenomenon of "life-long learning" will demand new and innovative educational opportunities for the adult learner in our community. A large review committee has put a lot of energy into studying this since September, 1989. The committee comprised **Bryan Bennett**, Secondary School Department Head; **Peter Beveridge**, Superintendent of Curriculum and Special and Educational Services; **Louise Bockner**, from Mohawk College; **Mary Caye Clarke**, Chairman of the Board; **John DiLiberto**, Curriculum and Special and Educational Services; **Ken Drake**, Hamilton Principals' Association; **Ian Fraser**, Elementary School Teacher; **Jim Hobbs**, Adult Learning Centres; **Cliff Howell**, Adult and Continuing Education; **Bob Leedale**, Adult and Continuing Education; **Paul Murphy**, Hamilton Secondary School Principals' Council; **Gerry Price**, O.S.S.T.F. and **Cynthia Adams**, Education Officer with the Ministry of Education. The committee made recommendations which would be carried out in two phases.

Phase I would see Briarwood become an Adult Learning Centre, effective September, 1990, and offering the following programs:

- independent home study,
- adult basic education,
- English as a second language and
- general interest day classes.

Phase II, effective September, 1991, would see an adult high school established at the Briarwood location. It would offer wide-ranging services for adults. It would recognize a major shift through such things as taking education to the worker in the work place and operating under very flexible hours starting earlier and closing down very late in the evening. There would be outreach programs serving seniors, perhaps by presenting some courses in seniors' residences. It was pointed out that such a reorganization of Adult and Continuing Education would be very much in line with the Board's Mission Statement: *"The Hamilton Board of Education's purpose is to educate children and adults to enable them to enjoy life as creative, contributing, responsible members of society"*. It would involve serving a largely untapped adult market. A similar school in London, Ontario has seen growth from 200 to 1,600 adults in one year. Following three hours of good debate, this matter was referred to budget review for further consideration.

24. **Recommendations of the Director** - Several appointments and resignations for the purpose of retirement were accepted.

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April 1990

Board Happenings

A quick summary of meetings of standing committees and Board. May 1990. This is not an official record.



URBAN MUNICIPAL

JUN 18 1990

NEW TRUSTEE RECEIVES WARM WELCOME

GOVERNMENT DOCUMENTS

Sandy Hill, the successful candidate in the recent Ward 4 by-election, was welcomed warmly to the April meetings by her trustee colleagues and administration. Well known in Hamilton education circles, Sandy, at the time of election, was President of the Hamilton Council of Home & School Associations. Sandy grew up in the Kitchener area and is a graduate of the University of Waterloo. She is the mother of three children, Christopher 12, Jono 10 and Katie 8. Her community work has extended throughout many levels of Home & School across the province. She has served as a member of the Board of Directors of the Y.M.C.A., and also as a Director of Recreation & Parks (Stoney Creek).



FRENCH LANGUAGE SECTION - April 3, 1990

Chairman - Trustee Marie Patenaude Barker

1. **1990 Budget** - Preliminary budget estimates were received for information. They stood at \$2,815,000, representing a 10.1% increase. They were dealt with at a special budget meeting on April 11.
2. **Correspondence Re: Decision of Supreme Court of Canada - "Mahé"**. The Supreme Court has made a ruling regarding the rights of minorities to provide minority language information programs.
3. **Letter from AFCSO (the Association française des conseils scolaires de l'Ontario) Re: AFOCEC (l'Association franco-ontarienne des conseils des écoles catholiques)** - The AFOCEC has decided to separate from the AFCSO in order to form a separate association of French Language Trustees. Our French Language Section intends to express its opposition.

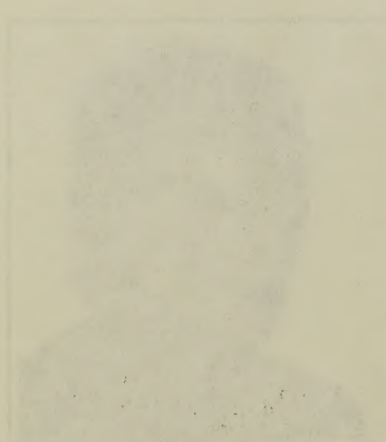
DEVELOPMENT COMMITTEE - April 5, 1990

Chairman - Trustee Bert Allen

4. **S.W.A.P. (School Workplace Apprenticeship Program)** - A presentation was made by Gail Rappolt, Assistant Superintendent of Curriculum and Jim Kerr, Co-ordinator of Technological Studies, outlining an exciting concept which would include the three Boards of Education in this area, Mohawk College and employers. Students would sign a four-year contract at age 16, involving education within the school system, Mohawk College and related work in the workplace. It would be different from co-op in several ways, including the fact that students would be paid. Students would work toward learning a trade through secondary school and Mohawk College and obtain on-the-job experience in industry. At the same time, students would work towards graduating from Grade 12 and not limit their opportunities if the apprenticeship does not work out. The Board views this as an excellent concept but were reluctant to move into a pilot stage this year due to budget restrictions. They also found that commitment on the part of the Ministry and other partners is not yet strong enough to ensure complete success. The Board is hopeful that this innovative apprenticeship program for high school students can be put into place in September, 1991.

Good Happpings

A SPECIAL REPORT BY
JENNIFER M. HENNING
ON THE NEW YORK CITY
SCHOOL SYSTEM



NEW THREE MEMBER WARD COMMITTEES

Early this morning, I participated in the New York City School Board's first meeting. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street.

FRENCH LANGUAGE SECTION - April 2, 1980

The French Language Section met on April 2, 1980. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street.

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DEVELOPMENT COMMITTEE - April 2, 1980

The Development Committee met on April 2, 1980. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street. The meeting was held at the Board's new headquarters, the new school board building, 125 West 42nd Street.

5. **O.P.S.B.A. (Ontario Public School Boards' Association) Update -**

(a) **Asbestos** - The O.P.S.B.A., on behalf of member Boards, is pressing the Ministry of Education to provide more funding for asbestos-related costs.

(b) **Awards** - Four awards will be presented in the near future by OPSBA. They will include the Fred Bartlett Award (for citizen who has made an outstanding contribution to education) and the Jack MacDonald Award (for an outstanding student).

6. **Pilot Project-Native Languages Project** - Our Curriculum Department last year, attempted to establish this project. Insufficient numbers applied. Further work is now being done for a project which may combine other languages.
7. **IBM Computer Music Proposal** - Three years ago, IBM Canada Ltd. provided equipment to investigate the feasibility of developing curriculum using the IBM music feature and appropriate software. At this time, the officials are recommending that teachers be encouraged to use computers in their music program.

PERSONNEL AND ORGANIZATION COMMITTEE - April 5, 1990

Chairman - Trustee Wes Hicks

8. **Recommendations of the Director** - Several resignations for retirement and appointments were included. Also, the officials were requested to provide information showing how staffing relates to the budget on an on-going basis throughout the year.

OPERATIONS MANAGEMENT COMMITTEE - April 10, 1990

Chairman - Trustee Margaret Cunningham

9. **Response Re: Parents of Holbrook (Sir Allan MacNab)** - The officials will respond next month.
10. **Asbestos Update** - Information was presented by **Bob Orlando**, Superintendent of Plant. He indicated that detailed inventory field work has been completed for all schools and 75 reports are now in place. All are expected to be complete by the end of the month. No additional major asbestos work is indicated in the detailed reports. A total of \$521,647 had been spent this year on asbestos work as of March, 1990; an additional \$179,000 would be spent by mid April.
11. **Sale of Board Site-Kirkendall South Neighbourhood, (Spruceside/Mapleside)** - This site is being sold to the city. The Board is very pleased that the city will preserve it for use as a park. This good news has resulted from efforts of the Board.
12. **1989 Audited Financial Statements** - A report was presented indicating a deficit for the first time in the Board's history (\$1,365,000) which is attributed in large part to the unforeseen 1989 expenditures of \$1,855,000 for removal and/or encapsulation of asbestos. In this report, **Paul Shewfelt**, Superintendent of Finance and Treasurer, points out that the future holds a kaleidoscope of uncertainty as we face such things as pooling and the impact of new provincial initiatives through legislation.
13. **1989 Financial Statements Foundation** - **Paul Shewfelt** presented the audited statements on approximately 70 funds, which are providing awards to our students each year. The report includes the name, amount and terms of reference of each fund. It was pointed out that history teachers may be interested in going through this list with their class to study the contributions of donors — it represents a wonderful glimpse into the history of our school system.

14. **School Year Calendar** - The 1990-1991 School Year Calendar was up for approval at the Board meeting. Next year the March break will begin on Friday, March 8 and continue through Friday, March 15, 1991.
15. **Two New Schools/Additions** - The Superintendent of Plant was authorized to proceed with design, tendering and permit application for a new school located at Block 72 (Limeridge Road, Upper Paradise area), Block 87 (Stone Church, Upper Wentworth area) and a four-room addition of approximately 6,200 square feet to James MacDonald Elementary School.
16. **Asbestos Removal at Sir Winston Churchill Secondary School** - A tender was selected in the amount of \$640,200 to remove the asbestos from the auditorium ceiling at Churchill this summer.
17. **G.L. Armstrong Elementary School Renovations** - As part of the Board's ongoing upgrading of older buildings, a \$344,500 project, including \$236,500 for the provision of lockers, will be undertaken this year.
18. **Emergency Closing of Schools Due to Snow Storms** - The decision-making process will be reviewed later this year.
19. **Board Archives** - Several possible locations have been identified. The accommodation report this June will contain specific recommendations.
20. **Relocation of Vincent Massey Elementary School Program** - During the past several months, many sites were studied to find a new home which would facilitate integration possibilities with age-appropriate peers for these senior trainable retarded students. Sir Winston Churchill Secondary School has been determined as the main site to accommodate students from Vincent Massey, effective September, 1990.
22. **Recommendations of the Director** - Primarily student trips, adopted subject to Board approval.

BOARD MEETING - April 19, 1990

Chairman - Mary Caye Clarke

23. **Moment of Silence** - Held in honour of the late **Dorothy Cooke** who served as an outstanding member of this Board for 21 years.
24. **Adoption of Committee Reports** - The reports from this month's committee meetings were considered and all were adopted without amendment.
25. **Salary Committee Report** - With regard to the Board's 527 Education Assistants **Trustee John Johnston** presented and received approval for a new salary package. He referred to them as a loyal group who "add so much to the operation of our schools".

MAY, 1990 MEETINGS:

French Language Section - 01 05 90 - 19:00h

Salary - 02 05 90 - 18:15h

AIDS Policy - 02 05 90 - 19:00h

Development followed by Personnel & Organization - 03 05 90 - 18:15h

Operations Management - 08 05 90 - 18:15h

Salary - 10 05 90 - 19:15h

SEAC - 16 05 90 - 19:00h

Caucus - 17 05 90 - 19:00h

Board - 17 05 90 - 20:00h

School Food Policies - 23 05 90 - 16:30h

Chairs - 29 05 90 - 17:00h

Special French Language Section - 29 05 90 - 19:15h

Special Personnel & Organization followed by Special Board - 29 05 90 - 19:30

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May 1990

URBAN MUNICIPAL

JUN 18 1990

GOVERNMENT DOCUMENTS

Board Happenings

A quick summary of meetings of standing committees and Board. May 1990. This is not an official record.



May 25, 1990

FRENCH LANGUAGE SECTION - May 1, 1990

Chairman - Trustee Marie Patenaude Barker

1. **Recommendations of the Director** - Staff leaves of absence and a number of student trips were approved.
2. **AFCSO (the Association française des conseils scolaires de l'Ontario)-Re: Decision on Bill 125** - The Supreme Court now recognizes the importance that the number of French Language or English Language trustees be based on the number of students enrolled in each section throughout the province and not on the population of municipalities. School boards which now have the same number of English Language and French Language trustees will not be subject to any modification until the next elections in 1991.

DEVELOPMENT COMMITTEE - May 3, 1990

Chairman - Trustee June Deans

3. **Compensatory Education** - A compensatory education special assignment has been in place this year in Area 1. A presentation was made by **Barbara Howard**, Area 1 Supervisor; **Mary Johnston**, Consultant and **Trish Nanayakkara**, Special Assignment Teacher. Their report includes recommendations regarding students in need of compensation because of their low social economic status. Area 1 compensatory schools have been working with the community in exceptionally positive ways. For details, call Barbara (ext. 388), Trish (527-8115) or Mary (ext. 334).
4. **Strategic Planning** - A strategic planning session was carried out as part of the meeting. It involved the trustees, officials and guests in attendance. In view of difficult times with regard to finances and student needs, **Mr. Rielly**, Director of Education, indicated that it is absolutely necessary at all levels of the school system to undertake good strategic planning. He outlined recent issues: trends for the '90's, Provincial legislation, school system issues and system priorities. He indicated that more than 30 issues were considered seriously and ten are being adopted as priorities. The following officials will be assuming ultimate responsibility for these priorities as listed below:

Integrated Information System (Rick Kawai), Team Building (Jim Forrester), Organizational Structure and Roles (Rick Binns), Performance Management (Keith Rielly), Secondary School Study (Al Stockwell), Component Staffing (Don Rothwell), Pay Equity (Bruce Sinclair), Primary Literacy (Nancy Nicholls), Special Education and Services (Joe Yurkiw), French Immersion (Gail Rappolt).

Mr. Rielly indicated that the following items are now under consideration for placement on the priority list:

Race Relations, Child Care, Affirmative Action, English as a Second Language, Decentralization/Reorganization, "The Environment".

Staff at all levels will be involved in priorities in a concerted way. For details on particular priorities, contact the officials assuming top responsibility.

PERSONNEL AND ORGANIZATION COMMITTEE - May 3, 1990

Chairman - Trustee Wes Hicks

5. **Recommendations of the Director** - Several appointments and resignations for the purpose of retirement were accepted.

OPERATIONS MANAGEMENT COMMITTEE - May 8, 1990

Chairman - Trustee Margaret Cunningham

6. **Response from Officials-Re: Presentation by Parents of Holbrook/Sir Allan MacNab** - Don Rothwell, Area 5 Superintendent of Schools, indicated that the relationship between Sir Allan MacNab students and those of Holbrook has been excellent but MacNab now needs the space. Parents set out several options. The solution, acceptable to the parents, has been embodied in the following three recommendations which were adopted:

The present Grade 3 students at Holbrook/MacNab remain as part of a Grade 3/4 class organization for the 1990-1991 school year.

The June, 1991 Junior Kindergarten to Grade 4 program at Holbrook/MacNab be transferred to Mountview School effective September, 1991.

Transportation be provided for Block 62 children who move to Mountview School in September, 1991.

7. **Asbestos Up-date - Bob Orlando**, Superintendent of Plant, indicated that a repair contract has been rewarded for Sir Winston Churchill. He said that Sir John A. Macdonald and Cardinal Heights asbestos repair projects are in the design stage and will be tendered later this month.
8. **Asbestos Grant - Paul Shewfelt**, Superintendent of Finance, indicated that the Minister of Education has allocated \$5,863,000 for 1991-1994 asbestos work at a grant rate of 65% support. This means that the following actual amounts will be provided to the Board:

1991 - \$1,713,000
1992 - \$1,550,000
1993 - \$1,550,000
1994 - \$1,050,000

This grant followed many approaches by trustees through the trustee organization, through OPEN (Ontario Public Education Network) and through several direct approaches by the Director of Education.

9. **Recommendations of the Director** - A listing of text books approved for use in our system was adopted.
10. **Short-Term Funds - Michael Newman**, Accounting Analyst, presented a report indicating that the following amounts of interest have been earned on three funds to date this year (1989 comparisons are shown in brackets).

Revenue Fund - \$100,139, (\$121,820 in 1989)
Capital Reserve Fund - \$225,212, (\$200,026 in 1989)
Retirement Gratuity Reserve Funds - \$193,561, (\$185,352 in 1989)

11. **Cash Tuition Fees** - For people wishing to buy education from our system, the following fee schedule will apply for 1990-1991:

Elementary

Residents of Ontario	\$1,810
Non-Residents of Ontario	\$5,610

Secondary

Residents of Ontario	
Grade Classes	\$2,180
Vocational	\$3,490
Non-Residents of Ontario	
Grade Classes	\$7,000

12. **Student Building Trades Trust Fund** - Since 1974, the Board has joined with the Hamilton and District Home Builders Association to enable secondary school students to obtain work experience by building four houses. All profits arising were credited to a special student building trades trust fund dispersed annually to students. For 1990, a cheque in the amount of \$800 is being awarded to winners of the 23rd annual design contest. Awards in the amount of \$800 are also going from this fund to students in subject areas related to construction.
13. **Ontario School Boards' Insurance Exchange** - Doug Kelterborn, Manager of Property and Insurance, indicated that this insurance group is interested in moving beyond liability into other types of insurance. The committee granted permission for this group and Mr. Kelterborn to explore possibilities.
14. **Tenders-A.M. Cunningham Addition** - A contract in the amount of \$639,240 is being awarded to Falla Construction Limited to carry out this project.
15. **Special Education Advisory Committee Report** - The seventh annual review of the spectrum of services provided by our Board for children with exceptional needs was presented by **Trustee Judith Bishop**. The report was referred to the officials and forwarded to the Ministry of Education.
16. **Kindergarten Arrival and Departure Times** - Across the city, several factors have resulted in different arrival and departure times for students in both Junior and Senior Kindergarten classes. This is causing complications for busing, parents with students in both Junior and Senior Kindergarten etc. The matter has been referred to Senior Management.
17. **Naming of New Schools** - Name search committees, each made up of five trustees, are being established to study the naming of the new elementary schools in Block 72 and 87.

BOARD MEETING - May 17, 1990

18. **Recognition of Board Support** - A framed letter of merit from the design and technology teachers of Ontario was presented to the Board in recognition of their support and encouragement for design and technology and associated technical education.
19. **A New Annual Report Video** - The Director's Annual Report was applauded by the members of the Board. **"EDUCATION IS OUR BUSINESS"** tells our story through the eyes of a trustee and staff members representing the various aspects of our school system. The new video is now widely available for showing to groups in schools, community groups and individuals who may wish to view it at home. For details on borrowing a copy of the video, call the Board's Audio Visual Library at 521-2534. Ask for VHS #40196 or Beta #11334.
20. **Awards** - The Board congratulated **Mary Sager**, Principal of Briarwood, who is this year's winner of the OSSTF Walter Clarke Award. Mary has been nominated by the Board for the OPSBA (Ontario Public

School Boards' Association's) Fred L. Bartlett Memorial Award for individuals who have made an outstanding contribution to education.

JUNE, 1990 MEETINGS:

French Language Section - 7:00 pm, Tuesday, June 5

Development - 6:15 pm, Thursday, June 7

Operations Management - 6:15 pm, Tuesday, June 12

Personnel & Organization, 6:15 pm, Thursday, June 14

SEAC (Special Education Advisory Committee) - 7:00 pm, Wednesday, June 20

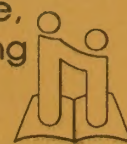
Full Board - 8:00 pm, Thursday, June 21

Special Operations Management - 7:00 pm, Tuesday, June 26

June 1990

Board Happenings

A quick summary of June, 1990 meetings of standing committees and the Board meeting. This is not an official record.



URBAN/MUNICIPAL

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URBAN/MUNICIPAL

June, 27 1990

FRENCH LANGUAGE SECTION - June 5, 1990

Chairman - Trustee Marie Patenaude Barker

1. **Assignment of Revenues** - Paul Shewfelt, Superintendent of Finance, **Greg Rutledge**, Controller and **Lucy Veerman**, Budget Supervisor, went over the allocation of 1990 revenues which are in accordance with Bill 75.
2. **The AFCSO (the Association française des conseils scolaires de l'Ontario) - Re: The Impact of Changes to Regulations Concerning Religious Exercises** - A letter is being sent indicating that there were very few reactions at Georges-P.-Vanier as a result of modified regulations concerning religious exercises in public schools.
3. **Recommendations of the Director** - These included a number of appointments, leaves and resignations.
4. **ACELF (Association canadienne d'éducation de langue française) - Re: Membership** - Our French language section decided to join ACELF.

DEVELOPMENT COMMITTEE - June 7, 1990

Chairman - Trustee Bert Allen

5. **Pen Pals in Russia** - Buchanan Park's **John Leek**, Principal; **Carol Scaini**, Vice-Principal; **Cara Higson** and **Michael Knox**, students, outlined to the committee a remarkable project which has had them involved with students in Chita, Siberia since 1987. It began as a student pen pal relationship which has unfolded with "glasnost". Carol and the students, through collaboration with **Peter Piché** of the Board's Media Department, have produced a twelve-minute video entitled "Friends to Friends-The U.S.S.R. Connection". It shows life at Buchanan Park for their Siberian pals. This project has attracted Global news network coverage.
6. **"Woodward Way"** - A year ago, a presentation was made to the committee dealing with changes taking place at Woodward. This month, an update was provided by **Doug Trimble**, Principal and **Dr. Bruce Casie** of the Ontario Institute for Studies in Education. A video, the "Woodward Way" was shown. Dr. Casie pointed out that he has never been in a school where so many students felt so good about themselves, thus creating a very positive school atmosphere. He pointed out that the teachers' co-ordinated efforts have contributed a great deal to the success of the program. A new study is now under way to evaluate the students' academic performance under this program.
7. **English as a Second Language** - There is a rapidly growing demand to meet the educational requirements of new Canadians in Hamilton. In 1988, a total of 80,000 people immigrated to Canada. Six hundred came to Hamilton schools. This year, the immigration level was 175,000 with 670 moving into our schools. In coming years, the immigration level may reach 500,000 with as many as 1,700 new Canadian children entering our schools each year. A report describing the growing demand for the English as a Second Language Program was outlined in a report prepared during the past 18 months. It was presented by **Peter Beveridge**, Superintendent of Curriculum and Special & Education Services; **Lee Aurini**, Principal of Sir John A Macdonald and **Nevil Nunes**, Consultant of English as a Second Language and English Skills Development. The report points out that Hamilton is actually the second largest area in the country in which immigrants are now locating. A copy of the report is available by calling Mr. Beveridge's office at 521-2502.
8. **Presentations by Special Assignment Teachers (Areas 2 and 3)** - **Nancy Nicholls**, Area 2 Superintendent of Schools, introduced **Margaret Roberts**, Area 2 Special Assignment Teacher and **Kathie Hibbins**, Area 3 Special Assignment Teacher. They illustrated work accomplished this year through a slide presentation. The work centered on development of "student-centered" classrooms and "active" learning. It marks a fundamental move, going from

teaching a knowledge base to teaching a skills base today. It was pointed out that the Chinese educators visiting Canada and in attendance at this meeting wanted to study our Ontario education system because it has the highest retention rate for keeping students in school. It is followed, they said by United States, England and West Germany in that order. The Trustees thanked Margaret and Kathie for their informative presentation.

9. **Strategic Planning for French Immersion - Gail Rappolt**, Assistant Superintendent of Curriculum, updated the committee on progress with regard to development of this major report. Several groups are at work. Research is under way, including financial implications. The report, containing policy and procedures recommendations, will be presented to the Board this fall.
10. **System Priorities With Regard to Strategic Planning - Mr. Rielly**, Director of Education, highlighted topics which have emerged as a result of planning on May 3. This involved trustees and focused on ten items which have been identified as system priorities. Several directions emerged. The first is **financial accountability** and will be dealt with through a proforma of budget presentation in July. Other topics included the Environment (Recycling, Curriculum thrusts etc.), organizational structure and roles (review of re-organization, effective use of staff, classroom issues etc.) and social issues (child care, race relations, literacy, E.S.L. etc.). All of these topics will be dealt with by the Board as part of ongoing, long-range strategic planning.

OPERATIONS MANAGEMENT COMMITTEE - June 12, 1990

Chairman - Trustee Margaret Cunningham

11. **Asbestos Work - Bob Orlando**, Superintendent of Plant, advised that \$2.7 million of the approved \$3.35 for 1990 asbestos work has been spent or committed to date. Major work will involve Sir John A. Macdonald, Sir Winston Churchill, Cardinal Heights, Delta, Scott Park, Ainslie Wood and 220 Dundurn.
12. **Asbestos Response Team - Al Stockwell**, Associate Director, outlined the fine work being done by our Asbestos Response Team. All work is now taking place under a strong management plan. Approximately 25 asbestos calls are being received each day.
13. **Ecumenical Study Conference in Board Facilities** - Permission was granted to the Ecumenical Study Commission to hold its conference within the Education Centre on November 10, 1990. Recently, the Commission has been lobbying the government of Ontario to introduce a multi-faith task force which can assist in the development of policies and programs on religious education for the schools of Ontario.
14. **Mentoring Proposal** - A grant application for \$1,930 is being submitted to the Ministry of Education for one student to research and develop a mentoring proposal for employees during a ten-week period at no cost to the Board. This will involve students doing development work on an employment equity model.
15. **Driver Education Quotes** - At a cost of \$220 per student, Vera's Driving School submitted the successful bid for providing the in-car portion of the Driver Education Program within our schools.
16. **Race Relations Grant Application - Gail Rappolt**, Assistant Superintendent of Curriculum, presented a proposal to have Curriculum materials reviewed with regard to Race Relations and Multicultural Equity to ensure that they reflect the roles of both men and women in our pluralistic society, that they contain language and illustrations of high standards which are free from stereotypes and to provide inservice awareness to staff. If approved, our Board will receive \$43,750 from the Ontario Ministry of Citizenship.
17. **Asbestos Removal** - Tenders for work to be done this summer at Sir John A. Macdonald in the amount of \$1,267,760 and at Cardinal Heights in the amount of \$39,247 were approved.
18. **Adelaide Hoodless Renovations** - This project in the amount of \$1,238,000, was approved.
19. **Peace Memorial Renovations** - Work in the amount of \$413,000 was approved.
20. **Delta Renovations** - This major project in the amount of \$1,551,625 involves renovating and equipping Delta to receive students from Parkview and Briarwood. Several shops are being re-located.

21. **Budget Review Process - Trustee Wes Hicks**, referred to concerns expressed by trustees and officials during this year's budget review process. He presented a nine-point plan which included starting the budget process earlier in the year, carrying out regular evaluation of programs/staffing levels, seriously considering removing non-mandated programs which may be duplicated elsewhere in the community etc. A working group of six trustees and the appropriate officials will propose the percentage increase to be allowed for 1991 budget estimates.

PERSONNEL AND ORGANIZATION COMMITTEE - June 14, 1990

Chairman - Trustee Wes Hicks

22. **Learning Resource Teachers' Role - Joe Yurkiw**, Assistant Superintendent of Special Services, introduced **Nancy Smith** (Chairman, Elementary LRT Committee), **Paul Smith** (Chairman, Secondary LRT Committee) and **Ed Wiens** (In-service, Special Education Consultant) described the work of their Committee which scrutinized the roles of Learning Resource Teachers, both elementary and secondary. An offshoot of their review process has been the creation of a Secondary Special Education Learning Resource Handbook, an excellent document. Their report was presented for information and for referral to Senior Management for their study, including the financial considerations for the 1991 budget.
23. **Trustee Remuneration** - Members of our Board of Education now receive \$11,600 for trustees and \$17,300 for the Chairman. A report of a working group consisting of trustees and officials was presented with regard to travel allowance, personnel training, group benefit package, trustee services and honouraria. It included a recommendation that effective July 1, 1990, the allowance for the trustees and the Chairman of the Board of Education for the City of Hamilton be increased/decreased yearly, effective the month of December, by the annual percentage change in the October Canadian Price Index.
24. **New Travel Allowance Schedule** - A committee is working towards a report in the fall. The current rate of 40 cents per mile or 24.8 cents per kilometer will apply until then.
25. **Recommendations of the Director** - Several appointments, leaves and resignations for retirement were adopted.

BOARD MEETING - June 21, 1990

Chairman - Mary Caye Clarke

Reports of the Committee Meetings were adopted. Additional items included letters of thanks and the following special presentations:

26. **Our History of Music - Jeffrey Brown**, a graduate of our Sir Allan McNab and now a teacher in London, presented the Board with his recently released book which outlines the history of music in our school system from 1853 to 1963. "Hamilton has always been on the leading edge of music development", Mr. Brown said. The book begins in 1853 when Hamilton was the first Ontario city to employ a music specialist in a public school. **James Johnson**, hired in 1877 remained as Music Master for 40 years. When telephones were first installed, he gathered a class of children around the phone and had them sing to Board officials in the old City Hall via the telephone line. Such names as **Bruce Carey**, **Roy Fenwick** and **Cyril Hampshire** are also prominent in this history book. Mr. Brown expressed his gratitude to **Glenn Mallory**, **Isabel Stuart**, **Rhena McIlroy** and the late **Connie Davidson** for their help in the preparation of this book.
27. **Recognition of Special Achievements - Mary Caye Clarke**, Chairman, pointed out that as the year draws to a close, Board members have the honour of recognizing the special achievements of hundreds of outstanding students. Three students, **Alice Brittan** of Delta, **Alice Smith** of Barton and **Thuy Tran** of Briarwood were singled out for recognition. Alice Brittan has been offered two university scholarships exceeding \$50,000. Alice Smith placed first in debating in the South Central Region of Ontario and 26th in all of Canada and Thuy was recognized for having qualified to attend the Skills Olympics in Tulsa, Oklahoma this summer.
28. **Date of September Board Meeting** - Changed from September 20 to September 18 at 8:00 pm.

SPECIAL OPERATIONS MANAGEMENT COMMITTEE MEETING TO DEAL WITH ACCOMMODATION REPORT -

June 26, 1990

Chairman - Trustee Margaret Cunningham

29. **Rick Binns**, Superintendent of Schools, highlighted the contents of this year's Accommodation Report. By 11:00 pm, only the elementary schools section of the Report had been completed. Another meeting has been scheduled for 7:00 pm on July 5, 1990. Copies of this major report will be made available to all schools by the beginning of September. The elementary school recommendations contained on pages 9 and 10 were approved with a few amendments.

JULY 1990 MEETINGS:

Special Operations Management (dealing with Accommodation Report) - 7:00 pm, Thursday, July 5

Operations Management - 6:15 pm, Tuesday, July 10

Rules and Regulations - 7:00 pm, Wednesday, July 11

Personnel & Organization and Development Committees - 6:15 pm, Thursday, July 12

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GOVERNMENT DOCUMENTS

July 1990

Board Happenings

A quick summary of July, 1990 meetings of standing committees and the Board meeting. This is not an official record.



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August 7, 1990

FRENCH LANGUAGE SECTION - No meeting held in July, 1990

OPERATIONS MANAGEMENT COMMITTEE - July 10, 1990

Chairman - Trustee Margaret Cunningham

1. **Tax Bill Petition - Mr. J. Hadrevi**, on behalf of tax payers living in Hamilton's east end, presented a petition containing 150 signatures protesting this year's 18.1% increase in education tax levy. He stressed the hardship on limited incomes and pensions and warned that the Board must be more fiscally responsible or face a tax revolt. The petition was referred to the ad hoc committee which is now in place to review the budget process and find ways to keep the tax increase down next year.
2. **Asbestos Work This Summer - Bob Orlando**, Superintendent of Plant, informed the committee that all work is underway with completion anticipated for school opening. Major jobs include Sir John A. Macdonald, Sir Winston Churchill and Cardinal Heights. Work at Delta, Scott Park and Ainslie Wood schools are scheduled for the fall. Of the \$3.4 million budgeted for asbestos, Mr Orlando stated that 80% or \$2.8 million has now been committed or spent.
3. **Lot Levies - Paul Shewfelt**, Superintendent of Finance, outlined provisions of Bill 20 passed last year. It provides school boards with the option of imposing education development charges on new housing construction to finance growth-related school construction in the area. He pointed out that, in a tri-board approach, two consulting firms have been requested to make proposals. A proposal to our Board is expected at the next Operations Management committee meeting on September 11, 1990.
4. **Delta Cafeteria - Nancy Nicholls**, Area 2 Superintendent of Schools, outlined in detail, the new cafeteria proposed for Delta. She said that job opportunities in the food services industry are good. The School Workplace Apprenticeship Program (S.W.A.P.) may provide exciting opportunities and co-op placements will be available making this an excellent program. Construction will be completed for the second semester at a cost of approximately \$500,000.
5. **Summer Experience '90 - John Paterson**, Senior Accounting Analyst, elaborated on a \$3,800 grant application to the Ministry of Education for three students to assist in the See and Be Program (in our community schools) during the summer at no cost to the Board. The purpose of this program is to improve and maintain reading skills of children aged five to 12. Children are recommended by our teachers.
6. **Burglary/Vandalism and Glass Breakage - Doug Kelterborn**, Manager of Property and Insurance, presented this report. He indicated that the total value of Board property at 109 locations is approximately \$366.5 million. Last year the cost of vandalism (excluding glass) was \$85,482; burglary \$53,267 and glass breakage \$230,365.
7. **Proforma Budget - Lucy Veerman**, Budget Manager, presented the 1991 proforma budget, a projection of expenditures and revenues based on the 1990 budget, historical trends etc. Although such an estimate cannot be precise at this time, projections indicate an increase of at least 9.8% over 1990. **Keith Rielly**, the Director indicated that this will be used as a basis for setting the overall direction of fiscal spending for the coming year. He does not foresee the possibility of being able to lift the severe financial restrictions in the near future.
8. **Proposal for Computer in Education Hardware-1990-1991 - Al Stockwell**, Associate Director of Education, explained that when grant allocations were received from the Ministry during budget review,

it became apparent that this Board was eligible for increased computer grants. **Greg Rutledge**, Controller, presented detailed information indicating that additional hardware in the amount of \$47,000 could be acquired at no cost the the Hamilton Board of Education.

9. **Strings Instruction Program - Gail Rappolt**, Assistant Superintendent of Curriculum, pointed out that the process of moving to a "user pay" string instruction program has been under way since the budget was approved. The annual fee has been estimated at \$250 per pupil for 1990-1991. All students in Grades 4 through 8 are eligible for this program. The violin classes are taught in schools at a regular time each week. The Board will continue to lend violins to students for this purpose.
10. **Tenders - James MacDonald School Addition** - A tender in the amount of \$657,000 was awarded. **Centennial Addition** - Funding in the amount of \$19,851,000 was approved.
11. **Applications for Portables Turned Down - Bob Orlando**, Superintendent of Plant, reported that applications to the city for building permits allowing portables to be placed at three schools were turned down because there is an insufficient number of parking spaces. The schools are G.L. Armstrong, Lawfield, Vern Ames and Norwood Park.
12. **Laurier Childrens' Centre** - The Board approved the opening of the new Laurier Childrens' Centre under the auspices of the Umbrella Family Child Centres of Hamilton Incorporated, beginning this school year. The Centre's licence is for 32 Junior and Senior Kindergarten children and 15 children from Grades 1-5. The Centre will operate from 7:30 am to 5:30 pm, Monday through Friday.
13. **Environmental Literacy: A Co-operative Approach** - The Hamilton Region Conservation Authority wishes to develop a long-range plan designed to promote environmental literacy for everyone in our community. The committee agreed that our Director should become involved in discussions with the conservation authority in a team approach with the Wentworth Board of Education and the Hamilton-Wentworth Separate Board regarding an environmental plan.
14. **Policies for Food Consumption on School Property** - A food policy committee of the Board was established in April of 1989. **Judith Bishop**, Trustee and Committee Chairman, presented the committee's report which includes extensive recommendations designed both to educate students and staff as well as to promote nutritious eating habits. Recommendations included such things as having total school communities involved in approving nutritional practices in schools, providing nutritional information to those who are involved with food in the schools, encouraging schools to sell nutritious items at or below cost and increase prices on junk food etc.
15. **Special Education Advisory Committee - Judith Bishop**, Trustee and Chairman of the Special Education Advisory Committee, received acceptance of the committee's 1989-1990 annual report, presentation to the July Board meeting.

DEVELOPMENT COMMITTEE - July 12, 1990

Chairman - Trustee Bert Allen

16. **English As A Second Language Planning Document** - This year, 175,000 people immigrated to Canada while 670 moved into our schools. In coming years, as many as 1,700 new Canadian children may register in our schools annually. This detailed report, highlighted by **Peter Beveridge**, Superintendent of Curriculum, Special & Education Services, focused on five target areas considered to be critical. This report, containing 19 recommendations has been referred to the Senior Officials for consideration as a part of strategic planning for the system.
17. **Strategic Planning** - A set of priorities, refined during a trustee workshop in May as part of the Development meeting, was presented by **Mr. Rielly**, the Director. Resource Management, including human and physical resources as well as financial resources and accountability were high on the list of priorities. The committee agreed that they wish to have a further workshop in order to refine directions which will form a base for strategic planning for the system.

18. **Role of Area Supervisor - Al Stockwell**, Associate Director, reported that an in-depth review was conducted this spring on the role of the Area Supervisor. It was agreed that the primary responsibility is to supervise and facilitate the effective implementation and delivery of curriculum in schools. The many additional responsibilities are also delineated within this report. A copy is available by calling Mr. Stockwell's Office at 521-2504.
19. **Freedom of Information** - The Municipal Freedom of Information and Protection of Privacy Act (Bill 49) comes into effect for Boards of Education at the beginning of 1991. **Rick Kawai**, Superintendent of Information Management Services, pointed out that part of addressing Bill 49 is to develop an implementation plan. To do so, an inventory of records held by the Board is being prepared and the condition of those records is being assessed. When this is completed, he will be recommending procedures to be followed. The legislation will ensure protection of personal information from unwarranted disclosure. At the same time, it sets out what must be made available to the public upon request. Senior Management will be bringing forward another report in the Fall.
20. **O.P.S.B.A. (Ontario Public School Boards' Association) Update - Mary Caye Clarke**, Board Chairman, reported on the second annual meeting and convention of the O.P.S.B.A. held recently in Ottawa. She reported that the Association supported a strong thrust in the direction of dealing with Ministry issues. A workshop on asbestos was chaired by Mrs. Clarke. **Al Stockwell**, Associate Director, was a presenter along with the Ministry of Labour. Their informative presentations were extremely well received.

BOARD MEETING - July 19, 1990

Chairman - Mary Caye Clarke

21. The full Board met on the evening of July 19 to consider the reports of the standing committees as summarized above. All were adopted.

SEPTEMBER 1990 MEETINGS:

Budget Review - 5:00-6:00 pm, Monday, September 10

Operations Management - 6:15 pm, Tuesday, September 11

Personnel & Organization followed by Development - 6:15 pm, Thursday, September 13

Affirmative Action - 7:00 pm, Monday, September 17

Board - 8:00 pm, Tuesday, September 18

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